



**OUR PURPOSE**

To CONNECT all CTE professionals with the network, resources, and abilities they need to make a meaningful difference.



**ACTEAZ Board of Directors Meeting**

Friday, February 6, 2026

7:45 AM – 8:20 AM

Welcome & Quorum Established

**Heather Webb**

A quorum was established, and the meeting was called to order by Heather Webb at 7:37 am.

**Executive Board Members Present:** Heather Webb, Jennifer Kaufman-Fourness, Jim Grieshaber, Patrick Clawson, Lori Luzier, Michelle Crary, Cathy Bagby, and Patti Pastor

**Board of Directors Present:** Kevin Imes (ADE), Michelle Martinez (ADE), John Morgan (AAOC), Brad Whitaker (ATIEA), Eric Sorenson (ACOVA), Jennifer Brooks (AZCTECC), Lisa Draper (University Liaison), and Amy West (CTEDs)

**ACTEAZ Employees Present:** Stephen Weltsch, Shelly York, Amber Gloria and Courtney Cook

**Motion to Adopt the Agenda**

**Heather Webb**

\* ACTEAZ practices a flexible order agenda allowing items to be taken out of order at the president's discretion.

Heather calls for a Motion to Adopt the Agenda. Jim Grieshaber make the Motion to Adopt the Agenda, Jennifer 2<sup>nd</sup>. There being no opposition, motion carries.

**Welcome and updates**

**Heather Webb**

- President and Board of Directors updates
- Staff updates
  - Stephen opened the discussion with updates for summer conference. Registration for summer conference will begin mid-week the first week of March.



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### **Motion to Approve Consent**

**Heather Webb**

- Approval of December 15, 2025, Executive Board Minutes

\* Per Robert's Rules of Order and parliamentary procedure, all items on the Consent Agenda will be taken with one vote. Board members can request an item to be removed from the Consent Agenda and considered separately.

Heather called for a Motion to Approve Consent. Michelle Cray makes the Motion to Adopt the Agenda, Cathy Bagby 2<sup>nd</sup>. There being no opposition, motion carries.

### **Motion to Approve Treasurer's Report**

**Lori Luzier  
Shelly York**

- Treasurer's Report (Budget through December 31, 2025)
- 1099's and W2's
- Cell Phone Stipend Policy
  - Lori stated that the Association continues to grow and is healthy financially. She expressed appreciation for the fiscal responsibility of the ACTEAZ team.
  - Stephen received a request from an employee to use their personal cell phone for work. It was recommended that a \$37.50 stipend will save the Association money long-term because we won't have to purchase equipment. It is meant to reasonably offset business-related usage but is not intended to cover the full cost of employee's personal cell phone or device.

Heather calls for a Motion to Approve Treasurer's Report and the new stipend policy and Jim Grieshaber makes the Motion to Approve Treasurer's Report and Jennifer Kaufman Fourness 2<sup>nd</sup> and there being no opposition, motion carries.

### **Midwinter Leadership Conference**

**Heather Webb**

- Thank you to ACOVA and Exhibitors
- Conference Feedback Survey
  - Heather expressed gratitude to ACOVA and the exhibitors present.



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- Heather said the Fellows knocked the auction out of the park. Good money was made last night for student scholarships, and she thought it was the most money raised in recent years.
- There will a survey that follows the conference.

#### ADE Report

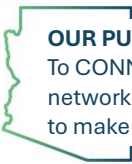
**Kevin Imes**

**Michelle Martinez**

Michelle expressed that the credentials session went very well. The technology financial site is not working but ADE is working to address this.

#### Affiliates Report

- **ACOVA – Eric Sorenson**  
Eric will report out at the ACOVA business meeting that follows
- **Arizona Occupational Administrators Council (AOAC) – John Morgan**
  - Trying to get some high-tech programs up and running
  - Headed to DC to lobby for dollars for high tech programs
  - The Commerce Authority is talking about creating 4 accelerators
  - Following schools being incorporated into tech parks. Concept starting to emerge in the United States. It is an interesting concept.
- **Arizona Technology Industry Education Association (ATIEA) – Brad Whitaker**
  - It has been an incredible year for them. They ended in the black due to a roundtable event where they partnered with business and industry.
  - They continue to recognize their programs and teachers monthly.
  - Looking at possible fundraisers and will announce in the next month or two.
- **AZCTE Curriculum Consortium – Jen Brooks**
  - Jen thanked the many who had helped plan Mid-Winter Conference.
  - The Curriculum Connection website was redesigned and will launch next week at the February business meeting. It will feature links that teachers need.
  - Scope and Sequence Event will start next month in four areas.
  - 2800 views to AZCTECC so far and 4500 resources are housed on the site.
- **CTE University Liaison – Lisa Draper**
  - NAU approved for Teach Grant for industrial Sciences and Health Sciences.



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- **Career Technical Education District (CTED) – Amy West**
  - Bills to watch - HB 2316 which affects middle school and HB 2216 which deals with trades diploma. Neither bill is great.
  - A-F grading system is going to have changes. We are waiting to see how this will affect CCRI.
- **Fellows Coordinator – Paige Quinn**
  - A goal of \$5,000 was set for mid-winter auction and \$6,195 was raised. This total is the highest amount raised in recent years.
  - Fellows completed their 2<sup>nd</sup> issues day, focused on leadership and advocacy as they prepare for a day at the capital with legislators.
- **Financial Review – Dennis Esparza**
  - Financials to date look really good.

**Motion to Approve Bylaws Revision**

**Heather Webb**

WHEREAS the Association of Career and Technical Education of Arizona (ACTEAZ) seeks to ensure its governance structure reflects strong representation and compliance with Arizona law; and WHEREAS, the Board of Directors has identified the need to clarify meeting procedures to support statewide voices; NOW, THEREFORE, BE IT RESOLVED THAT:

1. Board Representation
  - a. The ACTEAZ Board of Directors hereby approves the addition of an appointed Board representative from the Arizona School Administrators (ASA) Association.
  - b. The Board formally recognizes the existing School Counselor Board seat may be filled by a representative of the Arizona School Counselor Association (AzSCA).
2. Quorum
  - a. The quorum requirement for meetings of the Board of Directors is revised to be fifty-one percent (51%) or more of the elected officers, rather than a majority of the full Board.



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**3. Voting Rights**

a. Voting rights of the Board are defined as follows:

Elected members of the Board shall have full voting rights; and

i. Appointed members who represent an affiliated organization, partner organization, or external entity shall have voting rights only when such rights are expressly granted by action of the ACTEAZ Board.

**4. Proxy Voting**

a. The ACTEAZ Board of Directors hereby establishes and authorizes the use of proxy voting procedures in accordance with Arizona Revised Statutes § 10-3724.

**All** procedures were posted in accordance with Association policy. Stephen indicated that he received no feedback from affiliates on any changes. It was clarified that a designee would have to give 24-hour notice of proxy. The virtual piece is harder than an in-person meeting.

Kristina Guy will be the ASCA designee and Catherine Strevell will be the ASA designee.

Heather calls for a Motion to Approve Bylaws revisions. Jim Grieshaber makes a Motion to Approve Bylaw Revisions, Eric Sorenson 2<sup>nd</sup>. There being no opposition, motion carries.

**2026 Executive Offices for Election**

**Heather Webb  
Jennifer Kaufman  
Jim Grieshaber**

- President – three year term – 2026 -2027 (President- Elect), 2027-28 (President) & 2028-2029 (Past President)
- Vice President – two-year term
- Secretary – two-year term
- Member at Large – two-year term - This year rural.
- Timeline
  - April 17 – Officer applications are due
  - May 4 – Election starts
  - May 22 – Election ends
  - May 28 – Board will be notified by this date

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Jim encouraged the Board Members to spread the word about open positions and what a great experience it is to serve. Rural representation is needed.

**Connection Conference Planning**

**Stephen Weltsch**  
**Shelly York**

- Registration opens the first week of March
- Hotel Rooms go live the first week of April
- Exhibitors & Sponsors
- 2026 – July 9-15; 2027 – July 8-14; 2028 – July 7-12
  - Session proposals close February 9<sup>th</sup> and Shelly will let us know after then what sessions will be offered.
  - Emeli and Shelly are working on the new registration piece.
  - Mega session reserved for sponsors and will be 10 am at Loews.

**Premier Series Report**

**Amber Gloria**

- Premier Series Retreat
- Successes
- Spring Schedule
  - Premier Series retreat was in January with 24 people attending.
  - Great opportunities to do some professional development.
  - There are spring courses still open – some are online and one held in Page on April 17.

**Committee Reports**

**Jim Grieshaber**  
**Patrick Clawson**

- Retirement Membership
  - There were 12 retirees in attendance at first meeting.
  - They will support in the areas of Scholarship/Awards, poster judging, and summer conference.
  - They are reaching out to other associations to see how they utilize retirees.
  - Will meet twice per year.

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- **ACTEAZ State CTE Awards**
  - Patrick said that awards are so important to build up our state. The deadline for nominations is February 13.
  - Please consider nominating an industry business partner.
  - Affiliates please remember to turn in your Quality Affiliate Award.

**Good of the Order****Stephen Weltsch**

Stephen pointed out there is important information on page 4 of the agenda to put on your calendars. He also thanked the many exhibitors who came to Midwinter. Many of them are former teachers who just want to support you! Gift cards will be drawn at the closing, and you do not need to be present to win.

**Motion to Adjourn****Heather Webb**

There being no further business, Heather called for a Motion to Adjourn. Jim Grieshaber makes the Motion to Adjourn, Lori Luzier 2<sup>nd</sup> and there being no opposition, the meeting was adjourned at 8:30 am.