

**OUR PURPOSE**

To CONNECT all CTE professionals with the network, resources, and abilities they need to make a meaningful difference.



## ACTEAZ Board of Directors Meeting

Friday, February 6, 2026  
7:45 AM – 8:20 AM

Midwinter Leadership Conference  
Prescott, AZ

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Welcome & Quorum Established

Heather Webb

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**Motion** to Adopt the Agenda

Heather Webb

- \* ACTEAZ practices a flexible order agenda allowing items to be taken out of order at the president's discretion.

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Welcome and updates

Heather Webb

- President and Board of Director Updates
- Staff Updates

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**Motion** to Approve Consent

Heather Webb

- Approval of December 15, 2025, Board Minutes
- 2026 Annual Program of Work Update

- \* Per Robert's Rules of Order and parliamentary procedure, all items on the Consent Agenda will be taken with one vote. Board members can request an item to be removed from the Consent Agenda and considered separately.

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**Motion** to Approve Treasurer's Report

Lori Luzier  
Shelly York

- Treasurer's Report (Budget through December 31, 2025)
- 1099's and W2's
- Cell Phone Stipend Policy

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Midwinter Leadership Conference

Heather Webb

- Thank You to ACOVA and Exhibitors
- Conference Feedback Survey

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## ADE Report

- ADE Updates

Keving Imes  
Michelle Martinez

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## Affiliate and Special Group Representatives Reports

Affiliates

- Arizona Agriculture Teacher Association (AATA): Jim Kaltenbach
- Arizona Business Education Association (ABEA): Hector Reyes
- ACOVA: Eric Sorenson
- Arizona Occupational Administrators Council (AOAC): John Morgan
- Arizona Marketing Educators (AME): Mikayla Cerwinske
- Arizona Technology Industry Education Association (ATIEA): Brad Whitaker
- Arizona Health Careers Education Association (AZHCEA): Brandeice Garza
- AZ CTE Curriculum Consortium: Jennifer Brooks
- Business Partnerships: Michael Terrey
- CTE University Liaison: Lisa Draper
- Career Technical Education District (CTED): Amy West
- Fellows Coordinator: Paige Quinn
- Retiree Committee Co-Chairs: Jim Grieshaber and Lisa Doll
- Financial Review Chair: Dennis Esparza

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## **Motion** to Approve Bylaws Revision

Heather Webb

WHEREAS, the Association of Career and Technical Education of Arizona (ACTEAZ) seeks to ensure its governance structure reflects strong representation and compliance with Arizona law; and WHEREAS, the Board of Directors has identified the need to clarify meeting procedures to support statewide voices; NOW, THEREFORE, BE IT RESOLVED THAT:

1. Board Representation
  - a. The ACTEAZ Board of Directors hereby approves the addition of an appointed Board representative from the Arizona School Administrators (ASA) Association.
  - b. The Board formally recognizes the existing School Counselor Board seat may be filled by a representative of the Arizona School Counselor Association (AzSCA).
2. Quorum
  - a. The quorum requirement for meetings of the Board of Directors is revised to be fifty-one percent (51%) or more of the elected officers, rather than a majority of the full Board.

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### 3. Voting Rights

- a. Voting rights of the Board are defined as follows:
  - i. Elected members of the Board shall have full voting rights; and
  - ii. Appointed members who represent an affiliated organization, partner organization, or external entity shall have voting rights only when such rights are expressly granted by action of the ACTEAZ Board.

### 4. Proxy Voting

- a. The ACTEAZ Board of Directors hereby establishes and authorizes the use of proxy voting procedures in accordance with Arizona Revised Statutes § 10-3724, as applicable to the Association.

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### 2026 Executive Offices for Election

- President-Elect – 2026 (Elect), 2027 (Pres), & 2028 (Past)
- Vice President – two-year term
- Secretary – two-year term
- Member at Large – two-year term
- Timeline
  - April 17 – Officer applications are due
  - May 4 – Election starts
  - May 22 – Election ends
  - May 28 – Board will be notified by this date.

Heather Webb  
Jennifer Kaufman  
Jim Grieshaber

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### Connection Conference Planning

Stephen Weltsch  
Shelly York

- Registration will start in the first week of March
- Hotel Rooms go live the first week of April
- Exhibitors & Sponsors
- 2026 – July 9-15; 2027 – July 8-14; 2028 – July 7-12
- 2029 – Form a special committee to explore dates and format

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### Premier Series Report

Amber Gloria

- Premier Series Retreat
- Successes
- Spring Schedule

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### Committee Reports

Jim Grieshaber  
Patrick Clawson

- Retirement Membership
- ACTEAZ State CTE Awards

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### **Motion** to Adjourn

Heather Webb

## **Up Coming Board Meetings**

### **Board Meeting**

Date: April 20, 2026

Time: 4:00 PM – 6:00 PM

Location: Virtual

### **Summer Conference Annual Board Meeting and Program of Work Development**

Date: July 11, 2026

Time: 3:00 PM – 6:00 PM (followed by a board reception)

Location: Westin La Paloma

## **Future Networking Opportunities**

ACTE NPS, March 22-25, D.C.

Region V, April 8-11, Salt Lake City, Utah

ACTEAZ Summer Conference, July 9-15, Tucson