



OUR PURPOSE

To CONNECT all CTE professionals with the network, resources, and abilities they need to make a meaningful difference.



ACTEAM Board of Directors Meeting

Friday, February 6, 2026

7:45 AM – 8:20 AM

Midwinter Leadership Conference

Prescott, AZ

Welcome & Quorum Established

Heather Webb

Motion to Adopt the Agenda

Heather Webb

- * ACTEAM practices a flexible order agenda allowing items to be taken out of order at the president's discretion.

Welcome and updates

Heather Webb

- President and Board of Director Updates
- Staff Updates

Motion to Approve Consent

Heather Webb

- Approval of December 15, 2025, Board Minutes
 - 2026 Annual Program of Work Update
- * Per Robert's Rules of Order and parliamentary procedure, all items on the Consent Agenda will be taken with one vote. Board members can request an item to be removed from the Consent Agenda and considered separately.

Motion to Approve Treasurer's Report

Lori Luzier
Shelly York

- Treasurer's Report (Budget through December 31, 2025)
- 1099's and W2's
- Cell Phone Stipend Policy

Midwinter Leadership Conference

Heather Webb

- Thank You to ACOVA and Exhibitors
 - Conference Feedback Survey
-

ADE Report

Keving Imes
Michelle Martinez

- ADE Updates

Affiliate and Special Group Representatives Reports

Affiliates

- Arizona Agriculture Teacher Association (AATA): Jim Kaltenbach
- Arizona Business Education Association (ABEA): Hector Reyes
- ACOVA: Eric Sorenson
- Arizona Occupational Administrators Council (AOAC): John Morgan
- Arizona Marketing Educators (AME): Mikayla Cerwinske
- Arizona Technology Industry Education Association (ATIEA): Brad Whitaker
- Arizona Health Careers Education Association (AZHCEA): Brandeice Garza
- AZ CTE Curriculum Consortium: Jennifer Brooks
- Business Partnerships: Michael Terrey
- CTE University Liaison: Lisa Draper
- Career Technical Education District (CTED): Amy West
- Fellows Coordinator: Paige Quinn
- Retiree Committee Co-Chairs: Jim Grieshaber and Lisa Doll
- Financial Review Chair: Dennis Esparza

Motion to Approve Bylaws Revision

Heather Webb

WHEREAS, the Association of Career and Technical Education of Arizona (ACTEAZ) seeks to ensure its governance structure reflects strong representation and compliance with Arizona law; and WHEREAS, the Board of Directors has identified the need to clarify meeting procedures to support statewide voices; NOW, THEREFORE, BE IT RESOLVED THAT:

1. Board Representation
 - a. The ACTEAZ Board of Directors hereby approves the addition of an appointed Board representative from the Arizona School Administrators (ASA) Association.
 - b. The Board formally recognizes the existing School Counselor Board seat may be filled by a representative of the Arizona School Counselor Association (AzSCA).
 2. Quorum
 - a. The quorum requirement for meetings of the Board of Directors is revised to be fifty-one percent (51%) or more of the elected officers, rather than a majority of the full Board.
-

-
3. Voting Rights
 - a. Voting rights of the Board are defined as follows:
 - i. Elected members of the Board shall have full voting rights; and
 - ii. Appointed members who represent an affiliated organization, partner organization, or external entity shall have voting rights only when such rights are expressly granted by action of the ACTEAZ Board.
 4. Proxy Voting
 - a. The ACTEAZ Board of Directors hereby establishes and authorizes the use of proxy voting procedures in accordance with Arizona Revised Statutes § 10-3724, as applicable to the Association.

2026 Executive Offices for Election

- President-Elect – 2026 (Elect), 2027 (Pres), & 2028 (Past)
- Vice President – two-year term
- Secretary – two-year term
- Member at Large – two-year term
- Timeline
 - April 17 – Officer applications are due
 - May 4 – Election starts
 - May 22 – Election ends
 - May 28 – Board will be notified by this date.

Heather Webb
Jennifer Kaufman
Jim Grieshaber

Connection Conference Planning

- Registration will start in the first week of March
- Hotel Rooms go live the first week of April
- Exhibitors & Sponsors
- 2026 – July 9-15; 2027 – July 8-14; 2028 – July 7-12
- 2029 – Form a special committee to explore dates and format

Stephen Weltsch
Shelly York

Premier Series Report

- Premier Series Retreat
- Successes
- Spring Schedule

Amber Gloria

Committee Reports

- Retirement Membership
- ACTEAZ State CTE Awards

Jim Grieshaber
Patrick Clawson

Motion to Adjourn

Heather Webb

Up Coming Board Meetings

Board Meeting

Date: April 20, 2026

Time: 4:00 PM – 6:00 PM

Location: Virtual

Summer Conference Annual Board Meeting and Program of Work Development

Date: July 11, 2026

Time: 3:00 PM – 6:00 PM (followed by a board reception)

Location: Westin La Paloma

Future Networking Opportunities

ACTE NPS, March 22-25, D.C.

Region V, April 8-11, Salt Lake City, Utah

ACTEAZ Summer Conference, July 9-15, Tucson