



OUR PURPOSE

To CONNECT all CTE professionals with the network, resources, and abilities they need to make a meaningful difference.



ACTEAZ Board of Directors Meeting

Monday, December 15, 2025

4:00 PM – 5:30 PM

<https://us06web.zoom.us/j/81258628073>

Welcome & Quorum Established

Heather Webb

Motion to Adopt the Agenda

Heather Webb

- * ACTEAZ practices a flexible order agenda allowing items to be taken out of order at the president's discretion.

Welcome and updates

Heather Webb

- President Updates
- Board of Director Updates

Motion to Approve Consent

Heather Webb

- Approval of October 20, 2025, Board Minutes
 - Approval of Treasurer's Report and Budget Update
- * Per Robert's Rules of Order and parliamentary procedure, all items on the Consent Agenda will be taken with one vote. Board members can request an item to be removed from the Consent Agenda and considered separately.

ADE Report

Keving Imes
Michelle Martinez

- ADE Updates

Affiliate and Special Group Representatives Reports

Affiliates

- Arizona Agriculture Teacher Association (AATA): Jim Kaltenbach
 - Arizona Business Education Association (ABEA): Hector Reyes
 - ACOVA: Eric Sorenson
 - Arizona Occupational Administrators Council (AOAC): John Morgan
-

-
- Arizona Marketing Educators (AME): Mikayla Cerwinske
 - Arizona Technology Industry Education Association (ATIEA): Brad Whitaker
 - Arizona Health Careers Education Association (AZHCEA): Brandeice Garza
 - AZ CTE Curriculum Consortium: Jennifer Brooks
 - Business Partnerships: Michael Terrey
 - CTE University Liaison: Lisa Draper
 - Career Technical Education District (CTED): Amy West
 - Fellows Coordinator: Paige Quinn
 - Retiree Committee Co-Chairs: Jim Grieshaber and Lisa Doll
 - Financial Review Chair: Dennis Esparza

2025 Visions

Heather Webb
Stephen Weltsch

1. AZ Attendees
2. National Assembly: Heather Webb, Patti Pastor, & Stephen
3. Featured Rural Session
4. ACTE National Awards
5. Quality Association Award

ACTEAZ State Awards

Patrick Clawson
Shelly York

- 2026 Awards are Live
- Affiliate Award – ALL Affiliates can Achieve!

Midwinter Launch & Preparations

Heather Webb
Stephen Weltsch
Shelly York

- Active Conference Registrations
- Sessions & Draft Program
- Registered Exhibitors
- Unconference Session
- Summer Conference Session Feedback

Connection Conference Planning

Stephen Weltsch
Shelly York

- Session Proposals are Live – Extended to January 7, 2026.
 - 2026 – July 9-15; 2027 – July 8-14; 2028 – July 7-12
 - 2029 – Form a special committee to explore dates and format
 - Exhibitors – Need help with getting Exhibitors
-

Bylaws Considerations

Stephen Weltsch
Shelly York

- Determining of a Quorum
- Proxy Voting of Affiliates and Representatives

Motion to Adjourn

Heather Webb

Up Coming Board Meetings

Board Meeting Date: February 6, 2026, Midwinter Conference Time: 7:45 AM – 8:45 AM Location: Prescott Resort	Board Meeting Date: April 20, 2026 Time: 4:00 PM – 6:00 PM Location: Virtual
Summer Conference Annual Board Meeting and Program of Work Development Date: July 11, 2026 Time: 2:00 PM – 6:00 PM Location: Westin La Paloma	


Future Networking Opportunities

ACTEAZ Mid-Winter, February 4-6, Prescott

ACTE NPS, March 22-25, D.C.

Region V, April 8-11, Salt Lake City, Utah

ACTEAZ Summer Conference, July 9-15, Tucson

	<h2 data-bbox="1040 54 1398 96">ACTE AZ PURPOSE</h2> <p data-bbox="824 142 1398 247">To CONNECT all CTE professionals with the network, resources, and abilities they need to make a meaningful difference</p>
--	---

ACTE AZ Fall Board of Directors Meeting

Monday, October 20, 2025

4:00 PM – 6:00 PM

Executive Board Members Present: Heather Webb, Jennifer Kaufman-Fourness, Patrick Clawson, Jim Greishaber, Lori Luzier, Michelle Crary, Cathy Bagby, Patti Pastor

Board of Directors Members Present: Kevin Imes (ADE), Michelle Martinez (ADE), James Kaltenbach (AATA), Eric Sorenson (ACOVA), John Morgan (AOAC), Brandeice Garza (AZHCEA), Brad Whitaker (ATIEA), Jennifer Brooks (AZCTECC), Lisa Draper (University Liaison)

Fellows Present: Debbie MacKinney, Alexis Hastert, John Lebsock, Heidi Resh, Dr. Kathryn Strevell, Tarnisha Tilson, Donielle Winzeler, Marci Boettcher, Moises Centeno, Deborah Abley, Mikayla Cerwinske, Tonya Roth

ACTE AZ Employees Present: Stephen Weltsch, Shelly York, Courtney Cook, Amber Gloria


Quorum Established: Heather established there was a quorum present. Meeting was called to order by Heather Webb at 4:01 pm.

Motion to Adopt the Agenda: Heather called for a Motion to Adopt the Agenda; Jim Greishaber makes a Motion to Adopt the Agenda, 2nd Eric Sorenson and there being no opposition, motion carries.

**ACTE AZ practices a flexible order agenda allowing items to be taken out of order at the president's discretion.*

Welcome: Heather welcome everyone and gives the President Updates and the Board of Director Updates.

Heather acknowledged the hard work of Stephen, Shelly and the staff in maintaining the association's momentum and preparing for upcoming events. She mentioned the successful presentation by Jennifer and Michelle at the NCLA Conference. Heather

	<h2 data-bbox="1040 54 1398 96">ACTEAZ PURPOSE</h2> <p data-bbox="824 142 1398 247">To CONNECT all CTE professionals with the network, resources, and abilities they need to make a meaningful difference</p>
--	--

discussed the importance of the student survey that was sent to rural area students, and the work Jim is leading in rural areas. The focus is to ensure equitable access to CTE programs across Arizona. Stephen, Shelly and Patti will be leading a session at Visions that focuses on supporting high quality CTE in Rural Areas.

Motion to Approve Consent Agenda: Heather Webb

- Approval of August 16, 2025, Board Meeting Minutes
- 2025-2026 Conflict of Interest Forms

Heather called for a Motion to Approve Consent Agenda; Michelle Crary makes the Motion to Approve Consent, Jim Greishaber 2nd, and there being no opposition, motion carries.


* Per Robert's Rules of Order and parliamentary procedure, all items on the Consent Agenda will be taken with one vote. Board members can request an item to be removed from the Consent Agenda and considered separately.

Motion to Approve Treasurer's Report: Lori stated that the Association is in good financial shape due to the excellent financial management of Stephen and Shelly. Stephen said that the 2024 tax return had been sent to all board members since their names are listed within it and gave an additional five days for viewing. There are no Federal taxes owed, but a \$50.00 fee will be paid to the Arizona Department of Revenue for processing. There being no further questions, Heather called for a Motion to Approve the Treasurer's Report. Lisa Draper made the Motion to Approve Treasurer's Report, Jennifer Kaufman 2nd and there being no opposition, motion carries.

Motion to Adopt the 2025-26 Annual Program of Work: Heather and Stephen talked about the Annual Program of Work the program is as follows:

1. Strengthen ACTEAZ communication for clarity and reach.
2. Deepen relationships with rural CTE professionals through expanded outreach, in-person engagement, and conference programming.
3. Elevate Affiliate voices to strengthen our collective Impact.
4. Elevate the ACTEAZ Summer Conference as Arizona's premier connection.

Heather emphasized the importance of the Annual Program of Work and Stephen reiterated the four goals referenced above. The board expressed enthusiasm for continuing the efforts from the previous year and the goals as stated.

	<h2 data-bbox="1040 54 1403 96">ACTEAZ PURPOSE</h2> <p data-bbox="824 142 1403 247">To CONNECT all CTE professionals with the network, resources, and abilities they need to make a meaningful difference</p>
--	--

ADE Update: Kevin provided updates on staffing changes, including the hiring of Fernando Cervantez as a Program Specialist and Andrea Gallego as the FCCLA Program Specialist. Charles Jarvis has been promoted to Direct of Data & Accountability. There are still six open positions at ADE. Kevin also stated that ADE is in the development of an internal strategic plan and upcoming meetings with the Arizona Quality Commission.


Kevin provided an overview of the AP Kickstart Program and how this program aligns well with Arizona's educational standards. This could work well with Business Management program with some finessing. Students would take AP exam in finance at the end of the year along with TSA. There will be some professional development for our teachers who may be interested this summer. Eric Sorenson stated that Tempe Union is offering this program.

ACTEAZ Branding: Courtney created a presentation to relay her thought process for logo design by way of initial sketches, reasoning surrounding elevating progression and differentiation between National and State Association logos that all went into her thought process as she developed our new logo. She was inspired by a Program of Work from last year and how she could take it and make it visual. Her presentation represented deep thought and impeccable work. The board feedback was very favorable and now in will go to the Board on October 20 meeting and launch in November to members. Stephen added that this has been part of a journey over the last couple of years to ascertain who we are as an association first, develop a color scheme and now move to a logo. This naturally leads into redesigning our webpage.

The ACTEAZ team will work on the website redesign project with a programmer, Brandon, and he will be taking the data and information from our current website and transferring it to our new website. Executive Board members please provide feedback on all of this to Courtney. Promotion of rebranding and feedback from our members will be a focus at the Midwinter Leadership, the goal is to have elements of the website by summer conference.

The CTE Poster Contest is now live so encourage teachers to participate. The deadline to submit is January 14, 2026.

Courtney and Stephen asked for Affiliates to share their information and stories happening around the state so they can be featured in the ACTEAZ Newsletter.

	<h2 style="text-align: right; margin: 0;">ACTE AZ PURPOSE</h2> <hr/> <p style="text-align: right; margin: 0;">To CONNECT all CTE professionals with the network, resources, and abilities they need to make a meaningful difference</p>
--	--

Motion to Approve ACTE AZ Awards: Patrick outlined the Outstanding Nonprofit Organizations of the Year Award and the Affiliate Award, emphasizing their significance in celebration the significant contributions to CTE. Stephen elaborated on the awards' criteria and the potential for multiple affiliates to be recognized. Heather called for a Motion to Approved New or Revised ACTE AZ Awards. Jim Greishaber made a Motion to Approve New/Revised ACTE AZ Awards, Jennifer Kaufman 2nd and there being no opposition, motion carries.


Conference Planning: Heather Webb and Stephen Weltsch talked about the following upcoming conferences:

- Midwinter Leadership Conference – Feb. 4-6, 2026
 - Call for Session Proposals are live
 - Hotel Reservations are open
 - Register is open
- Conference Sponsors & Exhibitors
- AZ Summer CTE Conference/Connection Conference contracted dates are as follows:
 - 2026 – July 9-15
 - 2027 – July 8-14
 - 2028 – July 7-12
 - 2029 – Form a special committee to explore future dates & format
- Keynote Speakers / Committee Volunteers

Premier Series Report: Amber reported the following:

Summer Conference Wrap-Up:

- Successfully Delivered 9 Premier Series Courses at Summer Conference: 260+ CTE educators served.
- Roughly 59% of participants who register for ADE Credit have earned their Certification to remove deficiencies.
- Tracking Homework submissions, following up with participants, and providing next level service to increase the results of homework received is working.
- An additional 8 Premier Series courses have been delivered from July – September: serving an additional 110+ educators. (Serving our Rural communities such as: Chandler, Flagstaff, Yuma, and Virtually.)

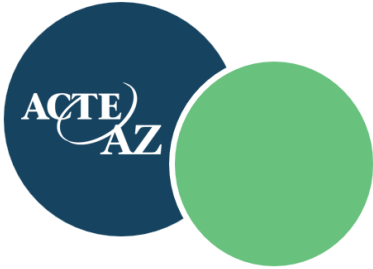
	<h2 style="text-align: right;">ACTE AZ PURPOSE</h2> <p style="text-align: right;">To CONNECT all CTE professionals with the network, resources, and abilities they need to make a meaningful difference</p>
--	--

Fall Course Schedule:


Course	Date	Location
Formative Assessments	10/10/25	VIRTUAL
Lesson Plan Writing	10/31/25	VIRTUAL
Technical Reading & Performance Literacy	11/3/25 & 11/10/25	MICTED
Effective Demonstrations	11/6/24-11/7/24	ACOVA Fall Conference-Prescott
Empowering Students Through Professional Skills	11/14/25	Flagstaff USD
CTE Essentials	11/21/25	VIRTUAL
Lab & Safety Management	12/3/25	VIRTUAL

Affiliate and Special Group Representatives Report

- *Arizona Agriculture Teacher Association (AATA): Jim Kaltenbach*
 - AATA continues to make strides toward implementing an Agriculture focus Premier Series course to assist industry-convert teachers with the myriad of responsibilities unique to agriculture.
 - AATA Fall Conference in Yuma had 55 teachers work through committees, professional development and planning
 - National FFA Convention in Indianapolis is expected to have over 71,000 attendees and will take place October 28-November 1.
 - January 23-24 Peoria FFA Mini Camp & State FFA Pinnacle Conference is happening at Peoria High School.
- *Arizona Business Education Association (ABEA): Hector Reyes*
 - No report provided.
- *ACOVA: Eric Sorenson* – Provided a report on ACOVA now taking over scholarships and updated on ACOVA Fall Leadership Conference.

	<h2 style="text-align: right;">ACTE AZ PURPOSE</h2> <p style="text-align: right;">To CONNECT all CTE professionals with the network, resources, and abilities they need to make a meaningful difference</p>
--	--

- *Arizona Occupational Administrators Council (AOAC): John Morgan*
 - Updated us on his trip to Taiwan and spoke about the program development for the semi-conductor industry.
- *Arizona Marketing Educators (AME): Mikayla Cerwinske*
 - AME Winter conference will be in Flagstaff this year and they are working with locals to support their conference.
- *Arizona Technology Industry Education Association (ATIEA): Brad Whitaker*
 - No report provided.
- *Arizona Health Careers Education Association (AZHCEA): Brandeice Garza*
 - AzHCEA is excited to continue to support ACTE AZ at Summer conference with summer session. Brandeice relayed that Krista Reiling from AzHCEA is a region representative and a Fellow with ACTE AZ.
 - AZHOSA Fall Leadership Conference is November 5th, and they are excited to meet with Arizona teachers to lay the groundwork needed to continue momentum of support. They are again planning multiple sessions and hope to bring some new speakers and sessions along with the tried-and-true popular sessions.
- *AZ CTE Curriculum Consortium: Jennifer Brooks*
 - AZCTECC is looking for content specialists (certified CTE teachers to join us part time to support curriculum development. These are the program openings: Auto Tech, Accounting, Carpentry, Construction Tech, Diesel Engine Repair, Digital Communication, Engineering and Welding Technologies.
 - AZCTECC would love to connect with ACTE Affiliates regarding the Curriculum Consortium and how it might support your CTE teachers and program areas.
 - New Technology Cards that support EdTech in the classroom (a resource shared via the Fall Conference session are coming soon as are an assortment of New Professional Skills lessons and activities thanks to Pima JTED. When available, these resources will be announced to all Curriculum Connection registered users.
 - AZCTECC will be presenting two sessions at Fall Conference: Adela Milan, AZCTECC Apprentice Coordinator will be facilitating a session about how

	<h2 style="text-align: right;">ACTE AZ PURPOSE</h2> <p style="text-align: right;">To CONNECT all CTE professionals with the network, resources, and abilities they need to make a meaningful difference</p>
--	--

Registered Apprenticeship can expand opportunities for students. Debbie MacKinney, AZCTECC Assistant Director, and Kimberly McCroy, Pima JTED PD Specialist will be presenting EdTech Essentials for Today's Classrooms.

- AZCTECC Quarterly Meeting (Virtual) 10/29/25 10-12 pm
- *Business Partnerships: Michael Terrey*
 - No report provided.
- *CTE University Liaison: Lisa Draper*
 - Lisa announced that NAU had their first Advisory Council meeting, and their second Advisory Council meeting will happen at ACOVA Fall Conference. Additionally, everyone should check out the Tear the Paper Ceiling campaign here: <https://www.teartheperceiling.org/>
- *Career Technical Education District (CTED): Amy West*
 - No report provided.
- *Fellows Coordinator: Paige Quinn*
 - No report provided.
- *Retiree Committee Co-Chairs: Jim Grieshaber and Lisa Doll*
 - Jim stated that the committee will meet in January to talk about how to support the goals of ACTE AZ.
- *Financial Review Chair: Dennis Esparza*
 - No report provided.

Motion to Adjourn: There being no further business, Heather called for a Motion to Adjourn. Patti made a Motion to Adjourn, Lori 2nd. The meeting was adjourned at 5:53 pm.

Submitted by:

Patti Pastor



TREASURER'S REPORT

ACTEAZ Board Meeting
Monday, December 15, 2025

2025-2026 2nd Quarter Budget Report:

- All line items continue to remain within the adopted budget. Staff have reconciled through October, and no overages are anticipated for the current fiscal year.
- The Association's asset total of \$1,231,945.71 as of October 31, 2025, reflects continued stability and year-over-year growth. The financial standing positions ACTEAZ well to cover committed liabilities of approximately \$800,000 (hotel contracts (2026, 27, & 28), payroll, and other obligations).
- ACTEAZ's monthly asset balances remain above 2024 levels, with October 2025 demonstrating sustained strength.

Year-Over-Year Comparison (first quarter)

Month	2024 Assets	2025 Assets	Difference	% Change
October	\$1,137,818.98	\$1,231,945.71	+\$94,126.73	+8.27%
November				
December				

The Association remains in a strong financial position entering the second quarter of 2025. With sustained asset balances, conservative spending, and healthy income performance, ACTEAZ is well-prepared to meet obligations and continue advancing strategic initiatives for membership.

