OUR PURPOSE
To CONNECT all CTE professionals with the network, resources, and abilities they need to make a meaningful difference.

ACTEAZ Board of Directors Meeting

Saturday, August 16, 2025
12:30 PM – 2:30 PM

West-MEC START
5405 N 99th Ave, Glendale, AZ, 85305-2202

Welcome	Heather Webb
Quorum Established & Call to Order	Heather Webb
Motion to Adopt the Agenda	Heather Webb
Welcome to the 2025-26 ACTEZ Board • ACTEAZ Board Roster • ACTEAZ Calendar of Events	Heather Webb

Motion to Approve Consent
• Approval of July 12, 2025, Board Meeting Minutes
• 2025-2026 Conflict of Interest Forms
• Personnel Report and HR Employee Manual
• Board Governance & Signature Authority
  ○ Insurance Coverage for Board and Association
  ○ Annual Budget Responsibility
  ○ IRS Tax Forms Responsibility
  ○ Contracts on behalf of ACTEAZ and in the budget
  ▪ Event and hotel contracts and other contracts in relation to conferences
  ▪ Service contracts (phones, printer, etc.)
  ▪ Lease contracts (storage, mailbox, offices, etc.)
  ▪ Premier Series MOU and Agreements
  ▪ Employee documents
* Per Robert's Rules of Order and parliamentary procedure, all items on the Consent Agenda will be taken with one vote. Board members can request an item to be removed from the Consent Agenda and considered separately.
	Heather Webb

Motion to Approve Treasurer's Report — Lori Luzier, Shelly York

- Final P&L for 2024-25
- Adopt 2025-26 Budget

Motion to Approve Bylaws — Heather Webb

Bylaws require *a copy of the proposed amendment revision be in the possession of the President of the Board 30 days prior to the meeting at which action is to be taken on the proposed amendment. Proposed Bylaw changes sent to board of Directors 15 days prior to board meeting. Amendments to these Bylaws become effective immediately, if voted as passed and prior conditions for changing the Bylaws are met. The Bylaws Committee Recommendations were made public July 28, 2025.*

The proposed revision would require that at least one of the two elected Member-at-Large officers reside outside of Maricopa County. This ensures the inclusion and voice of rural CTE professionals in the leadership and direction of ACTEAZ:

2025-26 Annual Program of Work: — Heather Webb, Stephen Weltsch

- The board directs staff to synthesize feedback from the retreat to create an annual program of work for adoption at the October board meeting.

ACTEAZ Awards Discussion — Patrick Clawson, Stephen Weltsch

- Non-Profit Award
- Affiliate Award

Premier Series Report — Amber Gloria

- Summer Conference Wrap-Up
- Fall Schedule

Affiliate and Special Group Representatives Reports

- Arizona Agriculture Teacher Association (AATA): Jim Kaltenbach
- Arizona Business Education Association (ABEA): Hector Reyes
- ACOVA: Eric Sorenson
- Arizona Occupational Administrators Council (AOAC): John Morgan

- Arizona Marketing Educators (AME): Mikayla Cerwinske
- Arizona Technology Industry Education Association (ATIEA): Brad Whitaker
- Arizona Health Careers Education Association (AZHCEA): Brandeice Garza
- AZ CTE Curriculum Consortium: Jennifer Brooks
- Business Partnerships: Michael Terrey
- CTE University Liaison: Nicole Hampton
- Career Technical Education District (CTED): Amy West
- Fellows Coordinator: Paige Quinn
- Financial Review Chair: Dennis Esparza

***** All affiliate representatives must sign the Affiliate Affirmation form for the 2025-26 year.

Motion to Adjourn — Heather Webb

Up Coming Board Meetings

Board Meeting Date: October 20, 2025 Time: 4:00 PM – 6:00 PM Location: Virtual	**Board Meeting** Date: December 15, 2025 Time: 4:00 PM – 6:00 PM Location: Virtual
Board Meeting Date: February 6, 2026, Midwinter Conference Time: 8:00 AM – 10:00 AM Location: Prescott Resort	**Board Meeting** Date: April 20, 2026 Time: 4:00 PM – 6:00 PM Location: Virtual
Summer Conference Annual Board Meeting and Program of Work Development Date: July 11, 2026 Time: 4:00 PM – 6:30 PM Location: Westin La Paloma	

Future Networking Opportunities

NCLA/ACTE Best Practices, Sept. 24-26, St. Luis

ACTEAZ Mid-Winter, February 4-6, Prescott

Region V, April 8-11,

ACTE Visions, December 9-12, Nashville

ACTE NPS, March 22-25, D.C.

ACTEAZ Summer Conference, July 9-15, Tucson