



Board Meeting

Monday, October 23, 2023

Via Zoom

Executive Board Members Present:

Jim Grieshaber, Stephen Weltsch, Lori Luzier, Heather Webb, Michelle Bohon, Lindsay Duran, Patrick Clawson, Patti Pastor

Board of Directors Members Present:

Tammy Bonner (AZ CTE Curriculum Consortium), Dennis Esparza (ATIEA), John Scrogam (ACOVA), and Hailey Adams AZHCEA)

Consultants & Employees Present:

Shelly York, Pam Ferguson, Alec Damiano, Shelby Freytag

Fellows Present:

Jon Howell, Jason Croft, Jen Fowler

Call to Order & Verify Quorum

Meeting called to order at 4:03 p.m. by Jim Grieshaber.
Quorum verified.

Approve Minutes: September 13, 2023

Motion to approve minutes presented by Stephen Weltsch, seconded by Dennis Esparza. Motion carries.

Treasurer's Update – Lori Luzier & Alec Damiano

- Lori went over budget from July – September. Association is running in the black.
- Profit & Loss statement – August was in the red but September balance \$43,565.48.
- Alec spoke about mobile app and that five vendors have been added to the investigation process so that we can compare the benefits of each. Cost runs from \$10,000 to \$42,0000 Whova only shows sessions and not agenda and some expressed concern over this. There should be updates this next week.
- There being no questions on the financial statements as presented, Jim Grieshaber asked for a motion to approve financials as presented. Patti Pastor makes motion, Michelle Bohon 2nd. All in favor. Motion carries.

IRS Form 990 & 2022-2023 Taxes – Pam Ferguson

- Tax year is 7/1/2022 – 6/30/2023
- Taxes must be filed by November 15, 2023, and will be reviewed with ACTEAZ Accountant
- All 2022-2023 Board Member Names are listed on IRS report and form. When we receive notice that taxes are completed, we will upload to binder for your review so that our minutes reflect the Board of Directors reviewed.

ACTEAZ Goals for 2023 – 2024 Year – Jim Grieshaber

- Goals that were voted on at the Fall Retreat were discussed
- Shelby Freytag continues to get vetted to teach Premier Series classes and the 1st hybrid class took place in Page using a PearDeck format. Participants liked the format.
- Podcast may be pushed to spring semester as this is a very busy time for the board.
- Continue to work on increasing membership for ACTEAZ.

Executive Director Report – Pam Ferguson

- Quality Association Award Application filed prior to deadline. We should hear by mid-November.
- Delegate Assembly for Vision will consist of Jim Grieshaber, Stephen Weltsch, Pam Ferguson, and Michelle Bohon as an alternate.
- Metro Tech to make floral centerpiece for Visions as a gift from ACTEAZ to ACTE.
- Stephen Weltsch to attend National Policy Seminar
- Region V Conference – Jon Howell, Jim Grieshaber, Michelle Bohon, Patti Pastor, and Nicole Hampton registered to date.
- Video contest entries went live October 2, 2023
- Due Date is January 8, 2023
- Judges start grading videos – January 12th – January 26th. Winners will be announced at Mid-Winter Conference.

Scholarship Updates – Lori Luzier

Lori Luzier said awards and scholarships portal will open on October 30, 2023. Same process as last year will be followed.

Awards Updates – Stephen Weltsch

There are a few minor changes:

CTE Administrator of the Year: Must be a member of the association for 5 or more years at the end of the current school year.

CTE Teacher of the Year: All candidates must be employed as classroom CTE teachers with 5 or more years of teaching experience at the end of the current school year.

Outstanding CTE Junior High Teacher: All candidates must be a current CTE Junior high teacher at the time of the nomination.

Stephen asked the affiliates to get the word out that awards will be live shortly.

Premier Series Report – Shelby Freytag

- Shelby has been busy teaching several classes.
- Tentative schedule coming for virtual classes.
- Shelby and Joel Wakefield are collaborating on Premier Series Retreat which will be January 17, 2024, at West-MEC.

CTE Month – Alec Damiano

- Video Contest entries went live October 2, 2023
- Due date – January 8, 2024
- Judging period is January 12th through January 26th.
- Let Shelly York know if you want to judge.
- Alec made a flyer for teachers to share with their students about contest.

New Website Updates – Alec Damiano

- Cristian on paternity leave. Upon his return website will be updated.

ACTEAZ Midwinter

- Call for presentations is happening. Please spread the word.
- Room reservations for hotel now open – Information will be put on website.
- Scholarships auction will happen again.
- The Executive Board Meeting for ACTEAZ will happen on Wednesday, January 31st.
- John Scrogam will check on three proposals and get back to ACTEAZ.
- Registration Booth will open Wednesday night to accommodate attendees who come the night before.

ACTE Vision National Conference – Pam Ferguson

- Quality Association was submitted October 15, 2023.
- Roughly 100 participants attending from Arizona. Pam expects there will be more.
- Delegate Assembly – May be changed to Friday, December 1st. Delegates will be Jim Grieshaber, Stephen Weltsch, Pam Ferguson, Michelle Bohon will be alternate.
- State QAS Breakfast – Will be December 1st or 2nd. Arizona will have 10 spots. If Friday, Lori can attend.

Summer Conference – Pam Ferguson

- 49th year and the theme will be the Power of Storytelling
- Still looking for a good keynote speaker. Pam indicated that we could check file for names & prices. Need potential person by December.
- Conference will be at Westin and El Con.
- Session management training is October 31, 2023. Training will be taped and there will be one-on-one training for those unable to attend from ADE or Affiliates.

Advocacy Report – Tina Norton

- No report given.

ADE Report – Kevin Imes

- No report given. There will be a report given by Kevin Imes at the Director's Meeting at ACOVA Mid-Winter Conference.

Fellows Program – Jim Grieshaber

- Michelle Bohon and Mike Neu are looking for someone interested in taking over the Fellows' Program.

Affiliate and Special Group representatives Reports

- Arizona Agriculture Teacher Association (AATA): Jim Kaltenbach
AATA fall retreat is in Bisbee, AZ. They will be working on annual plans.
- Arizona Business Education Association (ABEA): Chris Liebelt-Garcia
Annual Conference will be happening in Sedona.
- ACOVA: John Scrogam
Dr. Nic Clement will be keynote speaker at ACOVA Fall Conference.
There will be 14 sessions and there are 100 registrants to date.
- Arizona Marketing Educators (AME): April Porter
April Porter not present – No report
- Arizona Technology Industry Education Association (ATIEA): Dennis Esparza
Goal is to increase membership and Dennis is working on recruiting in the rural areas.
- Arizona Health Careers Education Association (AZHCEA): Hailey Adams
Association recognized four teachers and awarded one student scholarship.
They will have a session/meeting at ACOVA Fall Conference.
- AZ CTE Curriculum Consortium: Tammy Bonner
Busy time, many projects happening. NCLA presentation with Joel Wakefield went well.
Quarterly Meeting will be October 25, 2023, from 10 a.m. to noon.
Looking for teachers to write curriculum.
- Business Partnerships: Michael Terrey
Working with WEST-MEC west campus on ASE accreditation.
Northern Pioneer has three new programs.
ASE – 125 students placed.
Extreme need for electric car charging stations – government has \$100 million allotment.
Asked if there was a chance to move summer conference a bit as it conflicts with their conference.
- CTE University Liaison: Nicole Hampton
They are participating in articulation meetings with Maricopa Community College to explore health occupations program at Gateway campus.
PACE affiliate in Arizona for Visions.
Nicole Hampton appointed to a three-year term for NOCTI.
- ACTEAZ Lobbyist: Tina Norton
No report given.
- AZ Career Technical Education District Representative: Amy West
ADE press conference occurred to announce Arizona Education Economic Council (AEEC) Taiwan and Swiss representatives are working with Arizona on apprenticeship models.
Moving from eight to four regions.
ADE legislative changes to TSA & graduation requirements.
- Workforce Development: Jennifer Kaufman-Fourness
No report given.

Adjournment – Jim Grieshaber

Stephen Weltsch made motion to adjourn, Amy West 2nd, motion carried. Meeting adjourned at 5:09 p.m.

Approved 12/11/2023