



Board of Directors Meeting Agenda

February 2, 2023
Monday, 4:00 pm – 4:50 pm
Granite Mountain

Zoom Meeting

<https://us06web.zoom.us/j/85028810374?pwd=QWJPRjBFbCsrTW1rMmQwMXVSNIh4Zz09>

Meeting ID: 850 2881 0374
Passcode: 254375

Call to Order and Establish Quorum is Met

Lindsay Duran

Consent Agenda

Lindsay Duran

Action Item:

- Approval of Minutes from January 9, 2023, Board Meeting.

Treasurer's Report

Lori Luzier, Shelly York

- No Report. No new statements since last meeting.
- ADP did our W-2's and we mailed out by January 31, 2023, deadline.
- 1099's were sent out and mailed by our January 31, 2023 deadline.

Midwinter 2023 Update

Pam Ferguson, Shelly York

- Number of attendees
- Exhibitor Booths (In Person and Virtual Only)
- Keynote: Dr. Jacqui Clay
- New Prescott Resort Coordinator for ACTE AZ – Valerie Roach
- All Meals will be scanned.
- Testing New Coding in QR Code for Information for Exhibitors

- Keynote-Dr. Jill Siler – Going to talk about the Power of Connection
- Conference Venues-Westin and El Conquistador
- Hotels Room open March 13, 2023, Registration opens the week of March 20th
- Summer Conference Sponsorships
- Reminder – Summer Conference session times are 90 minutes this year. This was reported at the October 24th meeting. When we were working with ADE this year, it was decided that the 50 minutes did not give them enough time to get presenters switched out, time was not long enough for some topics and because people on buses did not have enough time to get to the classes.

ADE Report

Cathie Raymond

Update on Goals

1. **Develop a plan to increase vetted instructors based on research and identified need of Premier Series course by Summer 2023.**

***Update December 12:** Premier Series retreat was held to gain insights from current vetted instructors. New ideas were presented. The Premier Series committee that meets every other Monday, (Curt Bertelsen, Joel, Wakefield, Shelby Freytag, Jennifer Brooks, Susan Farretta, Kimberly McCroy and Shelly York) are in the process of coming up with some parameters for the vetting process and what is going to be needed. One of the items is that we feel we need to get CTE Director or Supervisor buy-in for a person to start the process.*

No additional progress on the development of electronic sign-in sheets and a digital survey. We are in the process of rethinking our format of our books and working with Premier Series Committee to see what we think as a group for going forward.

Update February 1, 2023: The Premier Series Group is still meeting and discussing the best way to do the vetting process, since all of us would like to use the same procedures.

Premier Series Group are discussing creating a Focus Group with our CTE Directors and then will explain how the technology how it would work before they complete the Technology survey. This came out of the Premier Series meeting we had.

2. Develop a monthly newsletter to all active members that highlight events and resources available to all member by the next fall retreat.

***Update February 1, 2023:** Our second issue went out, December 2022 and the third issue in January 2023. This will be a monthly newsletter We believe this goal has been met and completed.*

3. Podcast repository: By end of 22/23 school year ACTEAZ will provide a minimum of

four podcasts on relevant CTE related topics using ADE, board members, and lobbyists as sources. Track impressions and include on member survey.

Update December 12: *We have not started yet because of all the events going live and Premier Series classes in the last two months. We hope to start in January.*

Update February 1, 2023: *Alec and Shelly met, and have talked about ideas for the podcasts.*

- *Workforce Development*
- *Affiliates – How to restart up*
- *Counseling*
- *Rural Areas*
- *Summer Conference Presenters*

4. Provide teachers with exposure to their affiliates and provide opportunities for the Affiliates to network (measure by workshop/membership and attendance/members)

Update December 12: *Alec and Shelly are talking about offering sessions/activities at summer conference to bring affiliates together. Maybe a “What ACTEAZ can do for you! session.”*

Update February 1, 2023: Alec and Shelly will be working on Program Area List aligned to appropriate affiliates. Affiliates, please complete the list regarding identifying the areas your affiliate supports. Please put your website address on the top so we can update the ACTEAZ website.

Executive Directors Report

Pam Ferguson

- National Policy Seminar-Dates are March 19-22, 2023, in Arlington, Virginia
- ACTE Region V Conference April 12-15, 2023, in Fargo, North Dakota
- Reminder Awards and Scholarships are due March 17, 2023

CTE Month

Alec Damiano

- Number of Videos submitted, Number disqualified.
- Winners of Video Contest

ADE Report

Cathie Raymond

Premier Series Courses Delivered				
Course	Date	Instructor	Location	Participants
Work Based Learning	9/27/2022	Susan Leon	Flagstaff Unified School District	14
Instructional Best Practices	10/26 & 10/27/2022	Patrick Clawson	Chandler Unified School District	11
Work Based Learning	11/4/2022	Susan Leon	Mountain Institute CTED	13
Using Advisory Councils	11/16/2022	Rahsaan	Chandler Unified School District	13
Scope and Sequence	11/19/2022	Joel Wakefield	NATIVE School District	42
5				93
Scheduled/Upcoming Premier Series Courses				
Course	Date	Instructor	Location	
Lesson Plan Writing	2/11/2023	Joel Wakefield	Yuma Union High School District	
Using Rubrics to Increase Student Success	3/15/2023	Joel Wakefield	Page High School	
Effective Demonstration	4/18/2023	Patrick Clawson & Tama Mohelnitzky	Yuma Union High School District	
Advanced Methods of CTE	TBD	Joel Wakefield	Mountain Institute CTED	
4				

Arizona Curriculum Consortium Update

Tammy Bonner

Reports by Affiliates and Special Group Representatives

Please make sure you have filled out form for Secretary to include in minutes)

- AATA (Reta Yanik or Sharon Metzger)
- ABEA (Chris Liebelt-Garcia)
- ACOVA (John Scrogam)
- AME (Ginger Liddell)
- ATIEA (Dennis Esparza)
- AZHCEA (Hailey Adams)
- Business / Community Partnerships (Michael Terrey)
- CTED's (Amy West)
- FACS Ed (Sara Lazar)

- Guidance & Counseling ASCA (Lori Luzier or Heather Webb)
- Junior High Representative (Kristine Kwant)
- University Representative (Nicole Hampton)
- Workforce Development (Jennifer Kaufman Fourness)

Good of the Order

Lindsay Duran

Adjournment

Lindsay Duran

Next ACTEAZ Board Meeting

April 17, 2023

4:00 pm – 6:00 pm

Virtual