



- Approval of July 16, 2022, Annual Minutes

Motion made by Rahsaan Bartet, seconded by Dennis Esparza. Motion passes.

### **Treasurer's Report**

General Information:

- All documents to add our new Treasurer to the National Bank Accounts have been completed.
- Signers on Banking Accounts now include Lori Luzier, Stephen Weltsch, and Shelly York
- The Balance Sheet was shared and reviewed. Clarifications were provided regarding conference refunds from last year.
- A trend analysis for the past five years has been completed and the Association has done a great job of maintaining funds.
- The timing of Summer Conference and the end of the fiscal year always make cash flow challenging.
- The Budget for 22/23 was provided and explained. It is positive this year and justification was provided (hotel contracts minimum of \$180,000) as to why the cash reserves are at the level they are.

### **Voting Items:**

Motion to approve the Balance Sheet, Final P&L for 21/22, and 22/23 budget as presented made by Stephen Weltsch, seconded by Jim Grieshaber. Motion passes.

### **Executive Committee Update**

- Lindsay Duran provided an update to the board on recent special vote regarding a copyright infringement violation notice the Association received earlier this year and explained the process staff went through to rectify the situation.

### **ACTEAZ Board Signature Forms Required**

- Please complete and sign the Affiliate Membership form and the Media Release form (found in the Binder) and submit to Shelly.

### **Review Process for Mission and SMART Goals**

- Results from WHOVA engagement and the Summer Conference Survey were shared and remain available in the Binder.
- A future survey to all members was discussed.
- A suggestion was made to schedule the survey to be automatically sent out directly after the conference (next day) so the experience is fresh in folks mind and they may be more likely to complete the survey and provide specific feedback.

### **Premier Series Report**

- A report was provided on the number of individuals serviced thru ACTEAZ in 2021/2022:

- 21/22
  - 35 courses including Summer Conference = 857 participants
  - 9 courses scheduled for the remainder of the year
  - 3 classes cancelled - all virtual due to low participation
  - Association website has course offerings and calendar
- Please reach out to Shelby if you have any questions or would like to schedule a class.
  - The new ADE Innovative Grant starts September 1, 2022
  - Premier Series Retreat in December
  - E-Mail for ACTEAZ Premier Series: [premierseries@acteaz.org](mailto:premierseries@acteaz.org)

## **Fellows Program Report**

- 2022 Fellows graduates recognized
- New Fellows for 2022-2023
  - Lisa Fleming, Sandy Budde, Renee Manley-Medic, Jonathan Howell, Heidi Moya, Jennifer Fowler, Jennifer Al Zaidi, Brian King, Clint Martinez, Jason Croft
- Fellows Coordinator Team: Maya Milhon, Mike Neu, Michelle Bohon

## **Executive Directors' Report**

- ACTE National Quality Association Award Application due October 15, 2022
- Federal and State Taxes will be filed by the November 15, 2022 deadline.
- ACTEAZ insurance policies (Liability and Officer) for the association were renewed. Social Media policies will come up at the beginning of next year.
- ACTEAZ Professional Development Conferences
  - Midwinter Conference (ACTEAZ and ACOVA), February 2-3, 2023
  - ACTE Summer Conference – Hilton and Westin, July 14-19, 2023
- National ACTE and Region V Conferences
  - ACTE Vision Conference, Las Vegas November 30 – December 2, 2022
  - National Policy Seminar, Crystal Gateway Marriott, March 20-22, 2023
  - Region V Fargo, North Dakota, April 12-15, 2023
- Arizona Stepping Up to the Plate – Congrats to
  - Susan Leon – New and Related VP
  - Stephen Weltsch – NCLA Board
  - Shelly Thome – National IAED (Inclusion, Access, Equity and Diversity)

## **ADE Report**

- Monday stakeholder's meeting will bring a team together to review the state Strategic Plan and review Perkins V plan.
- A survey was sent out with about 500 returned which will be reviewed as part of that process.
- Arizona was selected for an Opportunity Gap Analysis project through Advance CTE. A report and data was shared at the director's meeting this past Wednesday and will be distributed via email.
- Standards and Assessment groups continue work. Online TSA trainings occurred this past week to support teachers in administering the Technical Skills Assessments.
- CTSO conferences and Advisor conferences, camps, fall conferences, etc. are in full swing.
- There will be a training on Wednesday at the Mid-Winter Conference for program monitoring for quality compliance and accountability.

## **AZ CTE Curriculum Consortium**

- A new brand identity for the Consortium is being rolled out.
- A new CTE Administrator's group specific to administrators for those folks has been created.
- A new nomination process to target teachers to invite them directly to events and workshops is in place, although Local Directors will still be involved in the nomination process.
- ADE Innovative Grant renewed and this year includes Academic Integration

## **ACTEAZ Lobbyist Information**

### **Voting Item:**

- Continuance of Designated Lobbyist, Tina Norton
  - Paperwork will be submitted by Tina Norton to Secretary of State with updated information on our Alternate Lobbyists on behalf of the Board of Directors
  - Tina will continue to file our reports as needed since she is the Designated Lobbyist.
- Alternate Lobbyists
  - Lindsay Duran, Rashaan Bartet, James Grieshaber, Stephen Weltsch, Lori Luzier, Jennifer Brooks will serve as Alternate Lobbyists
  - Names to be removed from ACTEAZ Alternate Lobbyists list include Randy Kimmens and James Hawk who have completed their officer term.

Motion to have Tina Norton continue to serve as the Designated Lobbyist for the Association made by Stephen Weltsch, seconded by Lori Luzier. Motion passes

- Lobbyist report includes how the primary elections across Arizona had some surprises. Many incumbents lost. This may be a divisive legislative session. Forty brand new incoming legislators will be joining and many veteran legislators are leaving.

## **ACTEAZ Contracts**

- Event contracts are in place.
- Corporate consulting contracts have been signed.
- The Summer Conference hotel contracts, computer lab contracts, and other contracts in relation to the Summer Conference are in process.
- Exhibitor Contracts, Service Contracts, Rent Contracts, and Professional Development Contracts are in process.
- Employee Documents are being updated as needed.

## **2022–23 Remaining Board of Directors Meetings**

- Meeting Dates and Times on ACTEAZ Website (<https://www.acteaz.org/about-us/board-information/>) Click on About Us.
- ACTEAZ Board of Directors Meeting - October 24, 2022(Chandler)
- ACTEAZ Board of Directors Meeting - January 9, 2023
- ACTEAZ Board of Directors Mid-Winter Meeting - February 3, 2023
- ACTEAZ Board of Directors Meeting – April 17, 2023
- ACTEAZ Summer Conference Annual Board of Directors Meeting - July 15, 2023

## **Affiliate and Special Group Representatives Reports**

- ABEA - Chris Liebelt-Garcia No Report
- AATA - Reta Yanik and Sharon Metzger: AATA held its annual Fall Retreat last weekend. The focus was on retention of new teachers. There is an intentional 3-year program, but also need to continue serving experienced teachers.
- ACOVA – Joel Wakefield: The ACOVA Fall Conference is coming up Nov. 3rd and 4th in Prescott. ACOVA is currently looking for proposals sessions. Discussion has included the importance of separating out recruitment and retention of teachers as two critical issues. Another critical issue is availability of substitute teachers. The theme will be CTE Back to the Future. Please consider donating an auction item to benefit student scholarships. Anne Wisener is transitioning out of education and leaving ACOVA as its president. Therefore, there will be a transition of the positions within the executive team.
- AME - Ginger Liddell: AME is looking forward to its upcoming Winter Conference 1/26 -28/2023 in partnership with ABEA in Sedona at the Poco Diablo Resort. Industry tours will be included.
- ATIEA - Dennis Esparza: The ATIEA Executive Board has been meeting to renew the energy for the organization.
- AZHCEA – Hailey Adams: AZHCEA is thrilled to have a great officer team in place and is currently offering free membership. The current roster includes 99 members. Social media pages are being updated and the Board of Directors will be meeting in October with a meeting for all members at the HOSA Fall Leadership Conference.
- Business Community Partnerships - Mike Terrey No report
- Career Technical Districts - Amy West No Report
- Community College - Dr. James Perey No Report
- Counseling - Rick Scaife No Report
- FACS Ed - Sara Lazar No Report
- Junior High Representative - Kristine Kwant No Report
- University Representative - Nicole Hampton: Recently, an ABOR entrance requirements presentation has been made to counselors. The presentation is available if anyone is interested in it being presented or shared with your organization or district.
- Workforce Development - Jennifer Kaufman-Fourness - no report
- Financial Review - Position Dennis Esparza -ex-officio

**Good of the Order Lindsay Duran**

**Adjournment Lindsay Duran**

**Voting Item:**

A motion was made to adjourn at 1:01 p.m. by Kris Kwant and seconded by Patti Pastor. Motion passes. Meeting adjourned at 1:01 p.m.

**Next Meeting Reminder:**

**Date:** October 24, 2022

Chandler Unified School District

**Time:** 4:00 p.m. – 6:00 p.m.

**Location:** 191 W. Oakland St., Chandler, AZ 85225

Virtual Option will be offered\*