



## Board of Directors Meeting Agenda

January 9, 2023  
Monday, 4:00 pm – 6:00 pm Virtual

### Zoom Meeting

<https://us06web.zoom.us/j/84100681250?pwd=VUMvSDZ4UEl2YzF5UnZLNDFVeVpudz09>

Meeting ID: 841 0068 1250  
Passcode: 473194

**Call to Order and Establish Quorum is Met**

**Lindsay Duran, Jennifer Brooks**

**Consent Agenda**

**Lindsay Duran**

**Action Item:**

- Approval of Minutes from October 24, 2022, Board Meeting.

**Treasurer's Report**

**Lori Luzier, Shelly York**

**Action Item:**

- Review of Accounts
- 1099's will be sent to the EPL to make January 31<sup>st</sup> deadline.
- ADP does payroll W-2 for our employees

**Midwinter 2023 Update**

**Pam Ferguson, Shelly York**

- Working Prescott Resort on conference agreements
- Conference Agenda draft up on website
- Presenters being confirmed
- Exhibitors registering
- Registration Numbers to Date
- Overflow hotel is Hassayampa Inn

- Document is in binder

**Update on Goals****Lindsay Duran**

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- Develop a plan to increase vetted instructors based on research and identified need of Premier Series course by Summer 2023.

*The Premier Series committee that meets every other Monday, (Curt Bertelsen, Joel, Wakefield, Shelby Freytag, Jennifer Brooks, Susan Farretta, Kimberly McCroy and Shelly York) are in the process of coming up with some parameters for the vetting process and what is going to be needed. One of the items is that we feel we need to get the CTE Director or Supervisor buy-in for a person to start the process.*

We have not currently gone any farther on the electronic sign-in sheets and digital survey. We are in the process of rethinking our format of our books and working with Premier Series Committee to see what we think as a group for going forward.

Develop a monthly newsletter to all active members that highlight events and resources available to all member by the next fall retreat.

*Our third issue goes out, January 12, 2023.*

- Podcast repository: By end of 22/23 school year ACTEAZ will provide a minimum of four podcasts on relevant CTE related topics using ADE, board members, and lobbyists as sources. Track impressions and include on member survey.

*We have not started yet because of all the events going live and Premier Series classes in the last two months. We hope to start in January.*

Provide teachers with exposure to their affiliates and provide opportunities for the Affiliates to network (measure by workshop/membership and attendance/members)

*We are talking about offering sessions/activities at summer conference to bring affiliates together. Maybe a what ACTEAZ can do for you!*

**Executive Directors Report****Pam Ferguson**

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- Arizona Corporation paperwork for 2023 has been filed.
- National Policy Seminar-Dates are March 19-22, 2023 in Arlington, Virginia
- ACTE Region V Conference  
April 12-15, 2023, in Fargo, North Dakota

## **CTE Month**

**Alec Damiano**

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- CTE Month Flyers on website. Have added new ones for this year.
- Calendar with suggested activities for the month on website
- CTE Month letters have been updated
- CTE Month Videos due January 12, 2023, Winners will be announced February 1, 2023
- Governors Proclamation submitted for CTE Month, waiting on new Governor for signature.

## **ADE Report**

**Cathie Raymond**

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## **Premier Series Update**

**Shelby Freytag**

- Report on Premier Series for Upcoming Classes
- Looking into turning some classes into online classes. Researching software, we might use.
- Working on a Technology survey to send out

## **ACTEAZ Fellowship Program**

**Maya Milhon**

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- Fellows Updates
- Scholarship Project

## **2023 Summer Conference Logistics**

**Shelly York, Pam Ferguson**

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- Keynote Jill Siler
- Reminder Call for Presentations closes **January 13, 2023**
- Conference Hotel Reservations open **March 13, 2023**
- Conference Registration opens the week of **March 20, 2023**

## **Awards Update**

**Stephen Weltsch**

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- **Due Date is March 17, 2023**
- Form is now available online and submitted online
- Make sure membership is current to nominate or be eligible for some awards and to submit an award
- Need Representative from Affiliates for Awards Committee
- Those award categories not submitted will be filled by the Executive Committee

- **Due Date is March 17, 2023**
- Form is now online and submitted online
- Lori added a Scholarship video for the website on how to complete form
- ACOVA, CTEDS, AOAC, ATIEA also are partners in the Scholarship Presentations

**Arizona Curriculum Consortium Update****Tammy Bonner**

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**Reports by Affiliates and Special Group Representatives**

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Please make sure you have filled out form for Secretary to include in minutes)

- AATA (Reta Yanik or Sharon Metzger)
- ABEA (Chris Liebelt-Garcia)
- ACOVA (John Scrogam)
- AME (Ginger Liddell)
- ATIEA (Dennis Esparza)
- AZHCEA (Hailey Adams)
- Business / Community Partnerships (Michael Terrey)
- CTED's (Amy West)
- FACS Ed (Sara Lazar)
- Financial Review (Dennis Esparza)
- Guidance & Counseling ASCA (Lori Luzier or Heather Webb)
- Junior High Representative (Kristine Kwant)
- University Representative (Nicole Hampton)
- Workforce Development (Jennifer Kaufman Fourness)

**Good of the Order****Lindsay Duran**

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**Adjournment****Lindsay Duran**

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**Next ACTEAZ Board Meeting**  
**Prescott Resort and Conference Center - TBD**