



**Board of Directors
Record of Minutes
Saturday, July 16, 2022
5:00 pm – 6:30 pm
Westin La Paloma**

In Attendance

Executive Board Members Present:

Rahsaan Bartet, Jennifer Brooks, Lindsay Duran, Jim Hawk, Patti Pastor, Stephen Weltsch, Jim Grieshaber

Board of Directors Members Present:

Michael Terrey (AADA/ASE Education Foundation), Sharon Metzger and Reta Yanik (ATA), Jennifer Kaufman-Fourness (Workforce Development), Tammy Bonner (AZ CTE Curriculum Consortium), Amy West (AZ CTED Consortium), Phil Howardell (ATIEA), Maya Milhon and Heather Webb (Fellows Coordinators), Dennis Esparza and Lori Luzier (Financial Review Co-Chairs), Hailey Adams (AZHCEA), James Perey (AOAC), Anne Dozeman (ACOVA)

Fellows Present:

Brian King

Consultants/Employees Present:

Pam Ferguson, Shelly York, Alec Damiano

Special Guests Present:

Steve DeWitt (ACTE), Mark Branger (Region V)

Call to Order

Meeting called to order at 5:12 pm by Rahsaan Bartet.

Quorum verified.

All present are welcomed. Steve DeWitt from ACTE Nationals was welcomed and provided greeting from the National Office. He invited conversations with as many board members as possible during conference.

Mark Branger Region V Past Vice President, Executive Director of the Montana CTE Association brings greetings as well and is thrilled to be here.

Consent Agenda

Action Items:

- Approval of Minutes from April 18, 2022, ACTEAZ Board Meeting.

Motion made by Stephen Weltsch and seconded by Patti Pastor. Motion passes.

Informational Items:

- National ACTE Membership – Please make sure you are a National Member
- Sign up for ACTEAZ Membership on website and it is free
- Sign up for ACTEAZ Advocacy List (www.acteaz.org website) Must use personal e-mail, no business or school addresses

Treasurer's Report and Financial Review

- Budget Review will be done at the Fall Retreat after Summer Conference Financials.
- Currently money is being sent in for Summer Conference.
- A big thank you to Jim Hawk for his service as treasurer over the past few years.

Summer Conference Update

- Thanks to Cathie Raymond and the ADE Staff for being co-sponsors of the conference
- Cathie provided comments regarding appreciation about the relationship and recognized Shelly and the ACTEAZ Staff for the partnership. She is grateful for the many years and many folks involved.
- Thanks to ACTEAZ Affiliates serving on Summer Conference Committee and the work each of you have done to support the sessions and provide guidance and support.
- Thanks to the ACTEAZ Executive Team for their leadership and ACTEAZ Board of Directors for their work and support.
- Sponsors include Maricopa County as well as Visit Tucson. Four gold sponsors also include both of the hotels. Silver sponsors are AZTECH, Sundt, and Rocky Mountain Tech. Bronze sponsors are listed in the app. Please visit and support the sponsors to show our appreciation. In the end we have 52 booths sold.
- We are thrilled to welcome Mark Perna as the keynote speaker at the opening session on Sunday night.
- Superintendent Kathy Hoffman will be present as well and recognized as a supporter of CTE in Arizona.
- The conference program is online and individual sessions are listed within the WHOVA app by

registered attendee. The app has been busy with many folks posting and connecting with others. As of today, there are 1,044 registered attendees for the conference.

- There is also a documents section of WHOVA with many valuable resources.
- Conference buffet procedures include
- The summer conference website: www.arizonactecon.com is both beautiful and functional thanks to the hard work of Alec.
- Buses between the conference hotels will be available and the schedule is provided in the packet

ACTEAZ State of the State 2021-22 Report

- Highlights of the ACTEAZ State of the State for 2021- 2022
 - National ACTE Lifetime Achievement Award to Dr. John Mulcahy
 - First ever virtual conference: Fall Fest
 - Inclusion, Access, Equity and Diversity program: AZ had the highest number of mentors and Shelly Thome also represented AZ on the Committee
 - A copy of the full report is available in the Board Binder and on ACTEAZ website
 - Increased presence on social media as well as increased use of technology such as QR codes for meals, etc.

ACTEAZ CTE Advocacy Report

- Thanks to Tina Norton for being our ACTEAZ lobbyist
- HB2034 CTED Associates Degree – signed by the governor
- HB2027 Technical Corrections – passed
- HB2117 transportation support for CTEDs did not get passed
- HB2164 Career and College Readiness Seal did not get passed
- The AZ Legislature eliminated the industry credential funding support completely from the budget.
- Community Colleges were approved for STEM funding
- Cannabis money was identified for distribution to community colleges used specifically for workforce development and/or CTE
- Please talk to your legislators if you feel so inclined.
- Contact trees for advocacy within the association and within affiliates

Thanks to Last Year’s Officers and Board of Directors

A huge thank you from Rahsaan for all of the work each of you have contributed to the association.

President	Rahsaan Bartet
President-Elect	Lindsay Duran
Past-President	Randy Kimmens
Vice-President	Stephen Weltsch
Treasurer	James Hawk
Secretary	Jennifer Brooks
Member at Large	Patti Pastor
Member at Large	Brady Mitchell

Board of Directors

- A huge thank you. The Association couldn't do what it does without the contributions of each and every one of you.

AATA	Reta Yanik
ABEA	Chris Liebelt Garcia
ACOVA	Anne Wisener
AME	Mary Kaven
AOAC	Dr. James Perey
ATIEA	Phil Howardell
AZHCEA	Dina Chavez
FACS Ed	Sara Lazar
ADE	Cathie Raymond
Arizona CTE Curriculum Consortium	Tammy Bonner
Business Partnerships	Mike McAfee and Michael Terrey
CTE Counselors	Rick Scaife
CTED (Career Technical Education Districts)	Amy West
CTE University Liaison	Nicole Hampton
Fellows Coordinator	Maya Milhon
Fellows Team	Mike Neu, Heather Webb, Michelle Bohon
Financial Review Co-Chairs	Lori Luzier and Dennis Esparza
Junior High Representative	Kristine Kwant
ACTEAZ Lobbyist	Tina Norton
Workforce Development	Jennifer Kaufman-Fourness

- Certification Hours to ACTEAZ Board of Directors for Service (30 Hours per ADE Website)
- Certificates will be in your ACTEAZ Membership File

Comments by Rahsaan Bartet and Passing of the Gavel to Lindsay Duran, President 2022-23

- Heartfelt thanks to Rahsaan and everyone on the ACTEAZ Board of Directors for their service over this past year.

Introduction of Officers and Board of Directors for 2022-23

President	Lindsay Duran
President-Elect	James Grieshaber
Past-President	Rahsaan Bartet
Vice-President	Stephen Weltsch
Treasurer	Lori Luzier
Secretary	Jennifer Brooks
Member at Large	Heather Webb
Member at Large	Patti Pastor

Board of Directors

AATA	Reta Yanik/Sharon Metzger
ABEA	Chris Liebelt Garcia
ACOVA	Anne Wisener
AME	Ginger Liddell
AOAC	Dr. James Perey
ATIEA	Phil Howardell/TBD
AZHCEA	Hailey Adams
FACS Ed	Sara Lazar
ADE	Cathie Raymond
Arizona CTE Curriculum Consortium	Tammy Bonner
Business Partnerships	Michael Terrey
CTE Counselors	Rick Scaife
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Workforce Development	Jennifer Kaufman-Fourness

Action Item:

- ACTEAZ Board for Approval of Board Members to serve for 2022-2023

Motion made by Cathie Raymond and seconded by Amy West. Motion passes.

Notification of ACTEAZ Board Meeting Dates 2022-2023

- ACTEAZ Fall Retreat – September 17, 2022 In Person at West-MEC
- ACTEAZ Board of Directors Meeting – October 24, 2022 In Person
- ACTEAZ Board of Directors Meeting - January 19, 2023 In Person
- ACTEAZ Board of Directors Mid-Winter Meeting –February 3, 2023 In Prescott
- ACTEAZ Board of Directors Meeting - April 17, 2023 In Person
- ACTEAZ Summer Conference Annual Board of Directors Meeting July 15, 2023 In Tucson

Action Item:

- ACTEAZ Board Meeting Dates for 2022-2023 for Approval

Motion made by James Hawk and seconded by Stephen Weltsch. Motion passes.

Board of Directors Fall Retreat and Board Meeting Information

- West-MEC September 17, 2022 at West-MEC Start building. Registration information will be sent out in August.
- New and continuing Board Members and Fellows.

Executive Director Report

- National ACTE Conference November 30 - December 3, 2022, Las Vegas, NV
- Region V Publication Awards: Website
- Lori Luzier asked to serve 2nd term on Region V Awards Committee
- Susan Leon, V.P. for New and Related Services
- Review Professional Development Handout

ACTE Report

- Brand new WBL Division came out of the New and Related Services division
- Resources include new CTE Learn online courses that align with the High-Quality Framework
- New CTE Teacher Educator book designed for post-secondary instructors
- Teacher recruitment and retention is a priority. Working with a coalition and developing a matrix and identify needs
- Post-secondary convening is focusing on Teacher recruitment as well as three other strands to support additional resources and opportunities for those members

ACTE Region V Report

- Region V cordially invites everyone to Region V conference next year in Fargo, ND the second week in April
- Wonderful tours and sessions will be offered
- 2024 Region V will be in Hawaii
- 2025 Region V will be celebrating 50 years and they are currently working to confirm a location
- Another round of Region V Opportunity Fund Grants will be available

ADE Report

- CTE Director's Meeting tomorrow
- The September CTE Director's meeting on September 14th at EVIT will include information Advance CTE Opportunity Gap Analysis
- Quality Commission and Stakeholders Meeting held tomorrow afternoon
- Updates at ADE – many open positions; permanent hybrid workplace 2/3 division of work
- Revisit strategic plan to September 19th, committee meeting will be combined with Perkins Plan

ACTEAZ Premier Series Report

- Many requests have been coming in for classes over the next few months. Please reach out if you have any needs.
- Shelby Freytag, the new Premier Series Coordinator is now vetted for IBP and working on Classroom Management

- Thank you so much to West-MEC PD and all of the teachers who agree to support the classes and provide instructors when needed
- Twelve Premier Series classes have been offered including five from Julie Ellis covering CTSO

ACTEAZ Employee Report

- The association has been thrilled to bring on three new folks to the organization who connect with CTE and have been instrumental in our success: Alec Damiano, Kailyn Gillette, and Shelby Freytag.

ACTEAZ Fellows Program Update

- The leadership team has been identified including Michele Bohon and Mike Neu.
- The Fellows Class is just over a dozen, and they are completing on Wednesday. Highlights include a wonderful job at the Scholarship Auction at Mid-winter
- Current Fellows will have a session and there will also be a Potential Fellows session to inform folks who may have an interest about the program, benefits, expectations, etc.
- Applications for the upcoming Fellows class will open now in conjunction with Summer Conference and they will be able to apply within the next few weeks and then start with a kick-off at the Fall Retreat.
- A thank you to Anne Wisener for mentioning the Fellows Program at Camp M&M and encourage folks to consider applying.
- Thank you to Maya for her leadership of the Fellows Program and all of the innovative ideas she has brought to the table.

Any Awe Moment from the Board to Share

- AATA – No report
- ABEA – No report
- ACOVA – Camp M&M today was fabulous with 102 attendees. Many diverse sessions were offered. Greg Donovan was awarded the Spirit of ACOVA Award and presented virtually today. Tuesday will be Critical Issues and Business Meeting sessions so please come if you're able to attend. ACOVA was accepted as a presenter at NCLA and Visions and a special congrats for the ACTEAZ Affiliate Award.
- ATIEA – Business meeting on Monday and reception will be happening during conference, the board has been reinvigorated and we are thrilled to welcome Dennis Esparza as incoming president.
- AZCTECC – Strategic Planning Meeting August 3rd and Quarterly Meeting August 24th in person in Chandler at the ASU Innovation Center. We've had some shifting of staff, but are looking for content specialists as well as a part-time editor. New users are being uploaded to support all of our member districts. We are presenting several sessions in partnership with ADE at this conference.
- AZHCEA – We hope to grow the affiliate and support health care educators. Free membership will be a perk and already 77 new members have joined.
- AADA and ASE Education Foundation - A shortage of new cars has caused a great need for technicians to support folks keeping, repairing and maintaining their cars. Our organization supported the placement of 133 students into the industry. We appreciate the support of education partners and are happy to celebrate the ACTEAZ Businessperson of the year – Mike McAfee.
- Financial Review Chair - After conference the books will be reviewed again. All questions

that were posed previously have been answered.

- Jr. High Rep – no report
- CTED's – Two new CTED superintendents have recently come on. Kevin Imes will continue to chair the group and Tina Norton will continue to be the advocate. We continue to work with ADE School Finance on Business Rules.
- AOAC - Enrollment is flat or down for the most part across community colleges although CTE seems to be holding steady or even growing. Influx of cannabis money has helped. Credit for prior learning, prior learning assessment, reskilling and upskilling rather than certification or associate degree are all topics of focus. Jen Worth is the Senior VP for Academic and Workforce Development for the American Association of Community Colleges and will be giving remarks. Congratulations to ACTEAZ **CTE Post-Secondary Educator of the Year** Justin Brereton from Yavapai Community College.
- Workforce Development - Recruitment and retention continues to be a huge area of concern and special sessions have been held to address the need which included human resources folks to support their understanding of the unique needs of CTE instructors.

Reception for ACTEAZ Board of Directors and Fellows

- Past-President Reception hosted by Rahsaan Bartet directly after this session.

Awe Moments Shared

- Many attendees shared highlights of their experiences with summer conference

Good of the Order

- Good of the order shared including a mention of a member survey to use results to guide the group during the fall retreat.

Adjournment

Meeting adjourned at 6:35 pm after conclusion of business.

Motion made by Dennis Esparza and seconded by Stephen Weltsch. Motion passes.

Minutes respectfully submitted by Jennifer Brooks, ACTEAZ Secretary 2020 - 2024.

Jennifer Brooks

Next ACTEAZ Board Meeting
Saturday, September 17, 2022
In-Person at West-MEC