



**Board of Directors  
Record of Minutes  
Wednesday, July 21, 2021  
5:00 pm – 6:30 pm  
Via Zoom**

In Attendance

**Executive Board Members Present:**

Rahsaan Bartet, Jennifer Brooks, Lindsay Duran, Randy Kimmens, Jim Hawk, Patti Pastor, Lisa Doll

**Board of Directors Members Present:**

Cathie Raymond (ADE), Mike McAfee and Michael Terrey (Business Partnerships), Nicole Hampton (CTE University Liaison), Reta Yanik (AATA), Jennifer Kaufman-Fourness (Workforce Development), Tammy Bonner (AZ CTE Curriculum Consortium), Amy West (AZ CTED Consortium), Phil Howardell (ATIEA), Chris Liebelt-Garcia (ABEA), Rick Scaife (CTE Counselors), Tina Norton (ACTEAZ Lobbyist), Mary Kavan (AME), Maya Milhon, Mike Neu, and Heather Webb (Fellows Coordinators), Dennis Esparza (Financial Review Co-Chair), Kristine Kwant (Junior High Rep), Joel Wakefield

**Fellows Present:**

Amy McTague, Courtney Hundley, Donna Lyons, Diane Parsons, Diane Sorden, Christina Rock, CJ Martinez, Janet Silao, Kim McCroy, Lauren Moraga, Tonya Nolan

**Consultants/Employees Present:**

Pam Ferguson, Shelly York, Robert Waller, Alec Damiano

**Call to Order**

Meeting called to order at 5:01pm by Randy Kimmens.

Quorum verified.

All present are welcomed and asked to submit their name and affiliation in the chat.

## Consent Agenda

### Action Items:

- Approval of Minutes from April 19, 2021, ACTEAZ Board Meeting.

Motion made by Mike McAfee and seconded by Lindsay Duran. Motion passes.

### Informational Items:

- National ACTE Membership – Please make sure you are a National Member
- Sign up for ACTEAZ Membership on website and it is free
- Sign up for ACTEAZ Advocacy List ([www.acteaz.org](http://www.acteaz.org) website) Must use personal e-mail, no business or school addresses

### Treasurer's Report and Financial Review

- Brief Statement of Financial Information. A full report to be provided at the Fall Retreat.
- The new fiscal year is just beginning. The ACTEAZ budget is approximately 20% better than anticipated, not including any profit from Summer Conference.

### Summer Conference Update

- Contracts for 2020 and 2021 at Hilton El Conquistador and Westin La Paloma were cancelled without any financial liability.
- Signed for 2023 and 2024 contract were the same rates as 2020 at both Hilton El Conquistador and Westin La Paloma.
- Thanks to Randy Kimmens and the Executive Team, Cathie Raymond and ADE staff and the Association Affiliates for their leadership and support of the conference.
- Our 46th Annual Conference is Virtual
- Highlights of WHOVA Platform
  - There are over 190 Sessions, over 470 Attendees and 21 Exhibitors with a lot of interaction between participants on the community boards and other pieces of the platform including 183 discussion board posts, over 184,000 sponsor impressions, and 650 attendees including speakers, exhibitors, registrants, staff, etc.
- Sponsors
  - Special Long-Term Partnership with ADE
  - Gold Sponsor \$5,000: Maricopa Community Colleges
  - Silver Sponsors \$3,000: AWS Academy, Arizona CTED Consortium, SchoolLinks
  - Bronze Sponsors \$1,000: AADA (Arizona Automobile Dealers Association), iCEV

### Scholarships

- Nineteen - \$500 student scholarships have been awarded. A big thank you to this years Scholarships Sponsors: ACOVA Board, ACTEAZ Board and Fellows, Arizona Occupational Administrators Council (AOAC), CTED Superintendents, and ATIEA.
- A breakdown of the various colleges where these students will be attending as well as a breakdown of the various CTE programs represented by the winners was shared.

## ACTEAZ State of the State 2020-21 Report

- Highlights of the ACTEAZ State of the State for 2020-2021 provided by Randy Kimmens. A copy of the report is available in Board Binder and on the ACTEAZ website.
- Randy highlighted a few of the elements including Premier Series, Dual Enrollment, Advocacy, the Website, and Partnerships.

## ACTEAZ Advocacy Report for 2020-2021

- Thanks to Tina Norton for being our ACTEAZ Lobbyist
- Advocacy Report (SEE EMAIL FROM STEPHEN)
  - Effective/successful legislative session
  - Budget released and many thanks to Senator Meznard and Representative Udall to include 4<sup>th</sup> year funding which has passed with the caveat that for Freshman payment is not included until Junior year and only for programs in High Need High Demand program on a list to be released. The year after graduation is also included, but only for a total of four years for any student and only for High Need High Demand programs. Also internship funding was included in the budget just like any other enrollment but not aligned to the High Need High Demand program.
  - A new report is required under this section.
  - ADE guidance will be issued in regards to the interpretation of the legislation.
  - A-F Letter Grade for CTED's no longer required, but CTED's will still be required to report indicators to ADE.
  - Project's fund flexibility for student accounts passes
  - HB2124 Clarity around how students are counted for attendance and funding with the breakdown for both secondary and post-secondary.
- Contact trees for advocacy within association and within affiliates

## Thanks to Last Year's Officers and Board of Directors

### Officers

President	Dr. Randy Kimmens
President-Elect	Rahsaan Bartet
Past-President	Lisa Doll
Vice-President	Stephen Weltsch
Treasurer	James Hawk
Secretary	Jennifer Brooks
Member at Large	Lindsay Duran
Member at Large	Brady Mitchell

## Board of Directors

AATA	Reta Yanik
ABEA	Chris Liebelt Garcia
ACOVA	Craig Lunt
AME	Jon Oldfield
AOAC	Dr. James Perey
ATIEA	Phil Howardell
AZHCEA	Dina Chavez
FACS Ed	Sara Lazar
ADE	Cathie Raymond
Arizona CTE Curriculum Consortium	Tammy Bonner
Business Partnerships	Mike McAfee and Michael Terrey
CTE Counselors	Rick Scaife
CTED (Career Technical Education Districts)	Amy West
CTE University Liaison	Nicole Hampton
Fellows Coordinator	Maya Milhon
Fellows Team	Mike Neu, Heather Webb, Michelle Bohon
Financial Review Co-Chairs	Lori Luzier and Dennis Esparza
Junior High Representative	Dennis Esparza
ACTEAZ Lobbyist	Tina Norton
Workforce Development	Jennifer Kaufman-Fourness

- Certification Hours to ACTEAZ Board of Directors for Service (30 Hours per ADE Website) (Certificate is for your position on the Board of Directors)
- Certificates will be in your ACTEAZ Membership File

## Comments by Randy Kimmens and Passing of the Gavel to Rahsaan Bartet, President 2021-22

- Heartfelt thanks to everyone on the ACTEAZ Board of Directors for their service over this past year. So proud of this team who has gone way above and beyond the call over this past year during these trying times. That in addition to some staff changes in the Association has made for long hours, but they have done an incredible job.

## Thank You Presentation to Randy Kimmens

- A huge thank you to Randy for your calm, soft-spoken leadership that has lead all of us, and the association, over your term.

## Introduction of Officers and Board of Directors for 2021-22

<b>Officers</b>	
President	Rahsaan Bartet
President-Elect	Lindsay Duran
Past-President	Dr. Randy Kimmens
Vice-President	Stephen Weltsch
Treasurer	James Hawk
Secretary	Jennifer Brooks

Member at Large	Brady Mitchell
Member at Large	Patti Pastor

**Board of Directors**

AATA	Reta Yanik
ABEA	Chris Liebelt Garcia
ACOVA	Anne Wisener
AME	Mary Kavan
AOAC	Dr. James Perey
ATIEA	Phil Howardell
AZHCEA	Dina Chavez
FACS Ed	Sara Lazar
ADE	Cathie Raymond
Arizona CTE Curriculum Consortium	Tammy Bonner
Business Partnerships	Mike McAfee and Michael Terrey
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Junior High Representative	Kristine Kwant
ACTEAZ Lobbyist	Tina Norton
Workforce Development	Jennifer Kaufman-Fourness

**Action Item:**

- ACTEAZ Board for Approval of Board Members to serve for 2021-2022

Motion made by Amy West and seconded by Lisa Doll. Motion passes.

**Notification of ACTEAZ Board Meeting Dates 2021-2022**

- ACTEAZ Fall Retreat – September 11, 2021 In Person at West-MEC
- ACTEAZ Board of Directors Meeting – November 1, 2021 Virtual
- ACTEAZ Board of Directors Meeting - January 10, 2022 Virtual
- ACTEAZ Board of Directors Mid-Winter Meeting –February 4, 2022 In Prescott
- ACTEAZ Board of Directors Meeting - April 18, 2022 Virtual
- ACTEAZ Summer Conference Annual Board of Directors Meeting July 16, 2022 In Tucson

**Action Item:**

- ACTEAZ Board Meeting Dates for 2021-2022 for Approval

Motion made by Lindsay Duran and seconded by Kris Kwant. Motion passes.

**Employee Update Report**

- Resignations: Cristina Benavidez and Tony York
- Many thanks to both Tony and Cristina for many years of service.
- New Employee: Alec Damiano has replaced Tony. Welcome to ACTEAZ!
- The Administrative Assistant position is still open. Please send any recommendations to Shelly.

### **Executive Director Report**

- Summer Conference Dates for next year are July 15 – 20<sup>th</sup>.
- National ACTE Conference December 1-4, 2021, New Orleans, Louisiana. Virtual or In-Person options are available.
- Region V Winners who will compete at National in New Orleans: Dr. John Mulcahy, Heather Webb, and Robert McPherson
- Other Awards at Region V:
  - Innovative Program Award Arizona-Region V, Amber Gloria, Hospitality and Marketing Programs, Deer Valley Unified District
  - Publication Awards: ACTEAZ Conference Program
- Lori Luzier on Region V Awards Committee
- Susan Leon, New ACTE V.P. for New and Related Services
- Region V will be in Rapid City, South Dakota from April 6-9, 2022
- NCLA in Austin, TX September 29 – October 1<sup>st</sup>.
- Special thanks to Lisa Doll who has two terms on our Executive Team

### **ADE Report**

- 4<sup>th</sup> year funding will be based on regional labor market data. The programs included will be approved in October.
- Several openings in the ADE staff, but we are working hard to fill them.
- ADE will be back in the office 3 times/week starting August 16<sup>th</sup>.
- ADE is moving to the ADOA building. CTE staff are likely to move in December to what is being referred to ADE North Campus.
- Looking forward to the September in person CTE Director's Meeting at EVIT

### **ACTEAZ Premier Series Report**

- 340 participants in Association provided courses
- 8 more classes have been recently added to those already on the calendar between now and the end of the year
- The Innovative Grant for FY22 was awarded from the Department of Education

### **ACTEAZ Fellows Program Update**

- Thirteen Fellows have graduated from the new format. They have accomplished some fabulous things and we are very proud of them.
- A big thank you to Diane Parsons for the virtual raffle.

### **Any Awe Moment from the Board to Share**

- Rahsaan invited everyone to share a moment from their board experience this past year
- Rahsaan shared his memory of the Awards auction from last year that went above and beyond anyone's expectations
- Lisa Doll wanted to thank everyone. It has been 14 years of her involvement in the organization. Thank you to everyone on the board for your support.
- Many special comments and appreciation shared via chat.

### **Good of the Order**

- \$1,600 raised so far with the Fellows auction during Summer Conference.

### **Adjournment**

Meeting adjourned at 6:02 pm after conclusion of business.

Motion made by Lindsay Duran and seconded by Randy Kimmens. Motion passes.

Minutes respectfully submitted by Jennifer Brooks, Secretary.

### **Next ACTEAZ Board Meeting**

Saturday, September 11, 2021

In-Person at West-MEC

8:00 AM – 3:00 PM