



**Board of Directors
Record of Minutes
Monday, April 19, 2021
4:00 pm – 6:00 pm
Via Zoom**

In Attendance

Executive Board Members Present:

Rahsaan Bartet, Jennifer Brooks, Lisa Doll, Lindsay Duran, Randy Kimmens, Brady Mitchell, Jim Hawk, Stephen Weltsch

Board of Directors Members Present:

Cathie Raymond (ADE), Mike McAfee and Michael Terrey (Business & Community Partnerships), Nicole Hampton (University Rep.), Reta Yanik (AATA), Jennifer Kaufman-Fourness (Workforce Development & Community College), Craig Lunt (ACOVA), Tammy Bonner (AZ CTE Curriculum Consortium), Jonathan Oldfield (AME), Amy West (CTED Sups), Phil Howardell (ATIEA), Sara Lazar (FACSED), Chris Liebelt-Garcia (ABEA), Christina Rock, Rick Scaife (Counseling), Tina Norton (Advocacy), Don Tramp

Fellows Present:

Amy McTague, Courtney Hundley, Donna Lyons, Diane Parsons, Diane Sorden, Patti Pastor

Consultants/Employees Present:

Pam Ferguson, Shelly York, Tony York, Cristina Benavidez, Robert Waller

Call to Order

Meeting called to order at 4:00 pm by Randy Kimmens.

Quorum verified.

All those present are welcomed and asked to submit their name and affiliation in the chat.

Consent Agenda:

Action Items:

- Approval of Minutes from March 1, 2021, Board Meeting.

Motion made by Mike McAfee and seconded by Brady Mitchell. Motion passes.

Informational Items:

- National ACTE Membership - Make sure you are a National Member.
- National Vision Conference in New Orleans, Louisiana (December 1, 2021, to December 4, 2021). If attending please call for hotel reservations. Registration is open now at www.acteonline.org. The conference will have both in-person and virtual options.
- ACTEAZ continues to participate in ABEC and renew membership.
- ACTEAZ is a member of AZSAE (Arizona Society of Association Executives), and membership renewal has been paid.

Treasurer's Report

Action Items:

- Review of Accounts
- P/L – Made \$108 k since July of last year; expenses total \$181k.
- Balance sheet.
- Pot of Gold ultimately was a profitable conference. Final figures not yet determined.
- Toshiba Contract Signed – Another 5 year contact finalized.

Motion to approve financial statements as presented made by Nicole Hampton and seconded by Lisa Doll. Motion passes.

Arizona Legislative Report to the Board

- The 4th Year Funding Bill concurrently ran through both chambers. SB1179 introduced by Senator Mesnard is still alive and although it is a budget item it is still on the table. Many requests have been heard for it, but there is still no guarantee until it passes and is signed.
- The ADM bill codifies how students are counted. Representative Udall is passionate and introduced HB2124. There is currently an attempt to move it off the money list to ensure it is not part of the budget discussions. At this point it is still alive.
- HB2301 - CTEDs letter grade exclusion introduced by Representative Blackman has been passed.
- HB2055 Career & Technical Education Projects (Representative Kaiser) has been passed.
- Governor lifted state mandate for masks in schools. Local districts can still require, but the state no longer requires them.

ADE Report

- The Navajo nation has closed down again due to spiking COVID rates.
- Pipeline AZ and Futures Inc. Career Exploration system is currently being developed. Student profiles will follow them indefinitely. My Future AZ is one name proposed. System will include ECAP, Interest Profiles, etc. Hope to roll out in July and will be free for all students.
- ADE Staff will be transitioning back to the office June 1st one day per week for the remainder of the summer before future plans are confirmed.
- First round of CTED and Perkins Quality Compliance and Quality reviews are being wrapped up. Much has been learned and it has been a work in progress. Feedback has been incorporated. Thank you to all who participated.
- The applications for Industry Credentials is open now. Please submit if you desire any additional certifications added to the approved list.
- Advance CTE has released a new report "Without Limits: A Shared Vision for the future of Career and Technical Education." Learn more at careertech.org/without-limits.

Executive Directors Report

- Region V Awards were announced this past weekend at the virtual Region V Conference. Eleven attendees from Arizona were able to attend the conference. Randy did a wonderful job giving our State of the State report sharing news from Arizona.
- Arizona CTE professionals won three awards:
 - Heather Webb for Career Guidance
 - Richard McPherson for Teacher Community Service
 - Dr. John Mulcahy for Lifetime Achievement
- The AZ Innovative Program of the Year was recognized. This year's recipient is the Hospitality & Marketing Program led by Amber Gloria at Deer Valley High School.
- ACTEAZ won a communication award for our Midwinter Conference Program.
- ACTEAZ Partnerships
 - Arizona Pipeline Membership
 - Build Your Future Partnership (part of Greater Phoenix Chamber Foundation) Workforce Development Director -Paul Sanders (Commercial Construction)
 - Building Talent Foundation -U.S. Home BuildersDirector, Daysy Suarez (Residential Construction)
 - There is a huge need for employees in this industry due to the growth and increased building.
- 2021 Pot of Gold Reviews – Many positive reviews were received. Presenters and the Exec Board can receive data on the ratings and information. Some attendees took advantage of the opportunity to log-on after the close of the conference and continue to view sessions for a period of time after it finished.
- 2022 Region V will be in Rapid City, South Dakota April 6-9: 2022.
- SB 1377 Sponsored by Senator Leach was recently passed. It provides the legal framework for when a liability claim can be brought in relation to COVID19.

Elections for 2021-2022

The Election Nominating Committee met today. The following candidates were approved by the nomination committee. Bylaws state that if only one candidate has submitted for each position the slate may be elected by a vote of the board.

- President-Elect – Lindsay Duran
- Vice-President – Stephen Weltsch
- Secretary – Jennifer Brooks
- Member at Large – Patti Pastor

A motion is made to accept the slate as presented by Lisa Doll and seconded by Brady Mitchell. The motion passes.

Premier Series Update

- As of today, the FY 20/21 totals have included 26 classes with 275 participants. Scheduled are 7 additional classes with approximately 100 more participants.
- 21/22 year scheduling has started and now reflects 6 classes currently
- Robert has been vetted in IBP and Classroom Management to date with 5 additional classes coming in the next few months.
- Training materials are currently being updated for consistency and copyright.
- Robert continues to work with CTED Superintendents and Local Directors to provide support and ensure training needs are being met.
- June and July classes will be available in a virtual setting, but conversations happening to determine when classes will again be offered in an in-person setting.

Updates on Curriculum Consortium

- It's been nearly a year since we launched our new site, the CTE Curriculum Connection.
- Curriculum Writing continues in many programs. Teachers and Content Specialists continue to contribute valuable knowledge and expertise.
- New standards have been approved by ADE and the Commissioner's for various programs and resources are being aligned.
- Virtual workshops remain the format for this summer, but we are looking forward to determining the options for next school year.
- We are thrilled to have finalized a partnership with the Center for the Future of Arizona, specifically career literacy resources for grades 5-8. These will help bridge the gap between elementary schools to middle and high school CTE programs.
- Our quarterly meeting is scheduled for this coming Wednesday. All are invited. Feel free to reach out to Tammy if you would like to join in.

Summer Conference 2021 – CTE: Maintaining Balance and Moving Forward

- 2021 Summer Conference will be virtual and is scheduled for July 19-22.
- Items to know:
 - Keynote: Jason Schechterle – Life is 10% what happens to you and 90% how you react to it.
 - Summer Conference Website is live and all information available.
 - Call for Presentations is live, please submit by April 23rd. (17 created to date)
 - Registration is live (55 people registered to date)
 - Exhibitor Registration is live (3 registered to date)
 - Virtual Poster Session Forms – Due May 14, 2021
 - New Sponsorship Brochure for ACTEAZ Virtual SummerConference. A fact sheet is currently being created to provide additional collateral and talking points.
 - A big thank you to Robert, Tony, and a few folks from ADE for developing a few "How To" documents to support presenters in navigating how to record, save and submit a video.
- Summer Conference Contracts reassigned from 2021 to 2024 at both hotels. New Contracts have been signed by President Kimmens. So appreciative to everyone who supported. On behalf of the association a big Thank You to Pam and Shelly for their hard work in navigating the waters and getting the contracts updated and signed.

Awards Update

- Awards have been closed and will begin being processed to be Reviewed and Scored.
- Please reach out to Stephen if you are interested in reading the awards and serving on the review committee.
- Awards Virtual Ceremony at Summer Conference. A few ideas are being considered to make it special.
- The 2020 Award winners received their awards (engraved wooden boxes) just recently. All of the information on the winners has been uploaded on the website. A big thank you to Dennis Esparza and Terry Mason.

Scholarships

- Scholarships have been closed and are currently being processed to be reviewed for qualification. Those folks who have been identified to read will be contacted later this week with a conflict of interest form and further instructions for scoring. Approximately 45 applications will be expected.
- Scholarships Sponsored by ACTEAZ, ACOVA, CTED's, AOAC, ATIEA.
- Scholarship amounts will be determined after all groups meet and we know the total amount of money available to disburse.

Reports by Affiliates and Special Representatives

- AATA (Reta Yanik) – No report.
- ABEA (Chris Liebelt-Garcia) – We met as an ABEA Board last month, March 2021, and discussed how much bringing on a website would cost. We also started publishing an "ABEA Blurb" which is a one pager of short articles from member and board and to get these "blurbs" and articles on our social media. We are also moving forward in joining with AME for a joint conference in Sedona, January 2022. We are going to set up an ABEA meeting during this year's virtual 2021 ACTE AZ Conference.
- ACOVA (Craig Lunt) – ACTE AZ Summer Conference - ACOVA will offer four sessions: ACOVA Mini M&M, ACOVA Business Meeting, ACOVA Critical Issues, & ACOVA Q & A for new CTE directors.
- AME (Jon Oldfield) – AME is going to coordinate with DECA to schedule a meeting close to summer conference so everyone can participate and elections will be held.
- ATIEA (Phil Howardell) – A meeting to develop sessions for summer conference and coordinate officer elections is coming up. We hope to re-engage members this coming year.
- AZHCEA (Dina Chavez) – no report
- Business / Community Partnerships (Mike McAfee and Michael Terrey) – We've had a very busy month visiting the EVIT Truck program, attending an advisory meeting in Flowing Wells working on 5 year certification, meeting with Job Corp down in Tucson and enjoying a tour of the new Pima CC Automotive Technologies building. A shout out to Cathie Raymond; Cathy Reed helped with the Automotive Collision Standards committee review. ASE changes were highlighted to inform the conversation. We're visiting Arizona Western College later this week in Yuma to support their program review, Used Car Sales are going through the roof and the service business is also staying busy. We've unfortunately lost three dealer operators due to COVID and that has hit us hard. It is trying times for everyone and we are committed to supporting students regardless.
- Community College Occupational Administrators (James Perey) – Shout out to Cathie Raymond, ADE, and the CTED community. We are talking more, working together and the opportunity to connect in different ways is much appreciated and it is truly a silver lining in the challenging times we've faced. AOAC has identified 8 sessions for summer conference including members as well as desired sessions to invite regional or national experts to support the conversations. Shorter term/just-in-time training is the focus right now for unemployed or underemployed individuals. Ensure industry-related certifications at the secondary level to ensure alignment to post-secondary Micro-credentials, badging, Prior Learning Credit are being discussed to include ADE/ACOVA/CTEDS/ETC to ensure everyone is part of the conversation.
- FACS Ed (Sara Lazar) – Scholarship application is available (3 will be awarded) Nomination forms have also been sent out for programs and the deadline has been pushed back through until June. Working with Tracie Caramel for Summer Conference and planning for the Awards session.
- Financial Review (Lori Luzier) – no report.
- Guidance & Counseling (Rick Scaife) –
 - If you are not getting Amanda Nolasco's newsletter, email her at amanda.nolasco@azed.gov
 - Here is a link to her April newsletter: <https://www.smores.com/4ezgb>

- Superintendent Hoffman -press conference. State stepping in to fund the school safety grant program. 21.3 million to fund around 65 counselors and 65 social workers for schools that were on the wait list.
- The state is looking for schools/districts to share their best practices in recruitment/retention of students with disabilities in CTE - email Amanda if they have anything to share
- School Counselor Institute is filling up fast – The School Counselors Institute is a VIRTUAL two-day training specifically designed to meet the needs of school counselors in implementing a comprehensive school counseling program. only 49 spots so if they want to send their counselors, they need to register ASAP at <https://ems.azed.gov/Home/Calendar?sd=8491>
- Joint Technical Districts (Amy West) – no report
- University Representative (Nicole Hampton) – The three universities have not yet decided what will happen for the fall regarding requiring students to report to campus for learning, also tracking the list of private/public universities requiring vaccinations for students for in-person. Registrations are down almost 25% as most students are probably waiting to see what the fall will look like. Retention numbers and freshman numbers this past year were not quite as bad as they believed. The new NAU president is moving quickly to transition to campus and will be seeking an audience to determine level of partnership/advocacy for CTE in Arizona.
- Workforce Development Representatives (Jennifer Kaufman) – combined with the AOAC report.

Good of the Order

Shout out to Cathie Raymond for her support of the association, and all of the hard work she champions to support CTE Statewide.

Adjournment

Meeting adjourned at 5:18 pm after conclusion of business.

Motion made by Cathie Raymond and seconded by Lindsay Duran. Motion passes.

Minutes respectfully submitted by Jennifer Brooks, Secretary.

Next ACTEAZ Board Meeting Virtual

July 21, 2021

Time: 5:00 pm – 6:30 pm

Submitted by:
Jennifer Brooks
ACTEAZ Secretary