



Board of Directors Record of Minutes

Monday, April 20, 2020

4:00 pm – 6:00 pm
Online

Call to Order and Establish Quorum is Met

Meeting called to order at 4:03 pm by Lisa Doll.

Quorum verified.

All present are welcomed and asked to identify themselves by name and organization on the chat.

Consent Agenda

Action Items:

- Approval of Minutes from February 7, 2020 Board Meeting.

Motion made by Stephen Weltsch and seconded by Rahsaan Bartet. Motion passes.

Informational Items:

- ACTE National Policy Seminar in Washington, D.C. was cancelled.
- National ACTE Membership – Please register with the national organization if you are not a member as it is different than AZ state membership.
- National Vision Conference in Nashville, Tennessee scheduled for December 2-5, 2020. If you will be attending, please call for hotel reservations. Registration is open now. See www.acteonline.org for information.
- ACTEAZ continues to participate in ABEC.

Treasurer's Report

- All financial statements provided for review.
- The balance sheet shows status at this time of year, which is normal and expected. Grant funding and some payments from Mid-Winter conference still coming in and will cover expenses.

Action Item:

- Review and approval of Financial Statements

Motion made by Stephen Weltsch and seconded by Curt Bertelsen. Motion passes.

New Insurance for Cybersecurity and Social Media

- Travelers Insurance for Cybersecurity and Social Media approved and paid.
- Approximately \$2,500 has been paid and the policy has been issued.

Arizona Legislative Report to the Board

- Two specific line items were included in the budget for CTE.
- The legislature is currently closed and not anticipated to return until June at the earliest.
- Based on the shutdown on the state's economy there is estimated to be a \$1.2 billion budget shortfall through 2021.
- The intention is not to cut education, but long-term effects are not known at this time so on hold until more information is received.
- The 4th year funding bill is off the table. Perhaps the A-F exemption bill could go thru but it is unlikely.
- All CTE bills likely to come back in the next legislative session.

ADE Report

- Four finalists have moved on to the next round of the Presidential Award for CTE:
 - Vivian Clarke, Sunnyslope High School, Glendale Union High School District, Business Operations and Marketing
 - Isabella Moya, Red Mountain High School, Mesa Unified District, Biotechnology
 - Jake Okun, Desert Mountain High School, Scottsdale Unified District, Graphic Design and Robotics
 - Alexandra Rolfness, Paradise Valley High School, Paradise Valley Unified District, Bioscience
- ADE is developing a Continuous Learning Guide. The CTE division is contributing where applicable and hands-on learning is part of the conversation.
- ADE is also developing a plan for reopening of schools.
- An OCTE meeting was held and the feedback received is that the Perkins narrative looked good with a few minor adjustments for the financial piece to be made.
- ADE CTE is exploring weaning off AZCIS and transitioning to Pipeline AZ which would be a great benefit to our students.
- ADE continues to work on grants and approving those. All ADE staff are working remotely and doing the best they can to serve everyone.

Executive Directors Report

- Sponsorships for ACTEAZ are still being explored. If you have anyone for us to reach out to let us know.
- The Region V conference in Nevada was postponed. It will likely be rescheduled for Nevada in October.
- Working with Mark Branger to get more information and details on Award Winners. Information on the conference will be shared out as soon as it is finalized.
- Pam has served on the Arizona Pipeline committee and found it to be informational. The Pipeline AZ board contains many folks throughout the education field here in Arizona. A COVID-19 site is being rolled out with the goal of supporting both employers and job seekers during these times. Pipeline AZ is also trying to identify fast track educational and/or certificate programs (less than 1 year) where folks can get into them and get retrained and transition to a different field.
- National Policy Seminar in Washington, DC was cancelled.

Elections for 2020-2021

- Board position applications were due April 16th. The following applications were received for each position and will be on the ballot:
 - President-Elect – Rahsaan Bartet
 - Treasurer – James Hawk
 - Member at Large – Thomas Bogart and Brady Mitchell
- The Ballot will be coming out on May 6th May 27th voting ends and then winners announced shortly thereafter.

Premier Series Update

- All in person classes scheduled for this spring were cancelled
- This fiscal year so far has had 15 classes with 219 participants.
- 10 Premier Series classes are scheduled for Summer Conference and 5 two-hour sessions for Advanced CTSO training.
- 8 classes scheduled between July and November 2020.
- 2 courses are currently being developed to be online and will be piloted in May/June timeframe.
- The Premier Series grant has been finalized and will be submitted to ADE for next fiscal year.

ACTEAZ Fellowship Program Discussion

- The Fellowship program is transitioning from Christine Nelson and Julie Stockwell to Maya Milhon.
- Beginning with the 20-21 cohort the timeframe is being adjusted to a 2-year program and no out of state travel will be required.
- Fellows application will be out at the end of April so please spread the word to anyone you know may be a good candidate for the program.

Updates on Curriculum Consortium

- New platforms launch on Monday, May 4th, CTE Curriculum Connection
- Piloting curriculum projects with Graphic Design, AgriScience, Marketing and Digital Photography.
- Precision Machining and Computer Maintenance programs are going to be piloting an online Blueprint and Framework event kicking off June 8, 2020.
- AZCTECC will be presenting at Summer Conference: New Teacher Session (Sunday), Collaborations with ADE (Monday & Tuesday - both locations), Alignment to High Quality Session, New Platform Demonstrations and Profile Settings.

Summer Conference 2020 – CTE: Beyond the Classroom

- Discussion of status of Summer Conference
- Keynote: Jason Schechterle – Life is 10% what happens to you and 90% how you react to it. Jason's Website is www.burningshield.com
- The Summer Conference Website is up and running. Registration link can be accessed via the website or the ACTEAZ.org site.
- Exhibitors and Exhibitor Drayage Contract
- Reminder that receptions involving alcohol at hotels must go thru hotel catering per state law. Important for liability a bartender must be hired from the hotel.
- Many conversations have been happening regarding questions to answer and things to consider for summer conference. At this point we are moving forward as scheduled while also taking our attendees safety considerations into account.
- Adjustments will have to be made regarding buffets, computer labs, social distancing, keynote and networking reception, etc.
- Hotels have agreed to work with us regardless of the contract minimum and they are being very flexible.
- Should the conference be cancelled districts, exhibitors, etc. will get their money back.

Awards Update

- Awards will be read shortly – thank you for submitting deserving candidates.
- Training for readers will occur in the next few weeks.

Scholarships

- Please let Nicole Hampton know who is going to be the representative to read scholarship application from the following groups AOAC, JTEDs, ACOVA, ATIEA, and Fellow reps (and their organizations)
- Over 90 Scholarship Applications were received. The applications were given an initial review and about one-third did not meet the qualifications and/or did not submit all of the required documents and have been disqualified.
- Scholarships will be read shortly

- Scholarships have been generously sponsored by ACTEAZ, ACOVA, CTEDs, ATIEA, and AOAC.

Leadership Continuum Initiative Update

- AZCTELeads is providing virtual resources to support distance learning please check the website for more information.

Reports by Affiliates and Special Group Representatives

- AATA (Brody McGuire) – State leadership conference for FFA in June was cancelled. Current conversations are working to determine what it would look like to be rescheduled. Ag teachers have been staying connected and sharing resources
- ABEA (Chris Liebelt-Garcia) – ABEA is planning a few sessions for summer conference and a Teacher Leadership conference in August.
- ACOVA (Debbie McIntosh) ACOVA has been able to keep meeting virtually and still moving forward with planning for summer conference sessions and Camp M&M. Two member at large, secretary and president-elect positions are open. Contact Jayme Fitzpatrick for more information. The 2020 spirit of ACOVA award nomination form is available on the website.
- AME (Hector Reyes) – We plan to conduct an online meeting for members to discuss best practices. We had an online portal placed on hold, but with the situation we are in it is going to give us an opportunity for us to complete it within a timely manner.
- ATIEA (Brady Mitchell) – ATIEA has nothing new to report. Summer conference sessions are being planned. A \$1000 grant is going to be offered again this year and is designed to support a student going to work.
- AZHCEA (Dina Chavez) – no report
- Business / Community Partnerships (Mike McAfee) – Auto dealerships are considered essential services, so they are remaining open. Job shadowing occurred earlier this spring for over 400 students and so hopefully many will get a position. Sales are down 1/3 to 1/2. Several vendors have worked with instructors to provide for free online learning opportunities. Summer conference plans are in place and we are looking forward to it.
- Community College Occupational Administrators and Workforce Development Representatives (Jennifer Kaufmann-Fourness for James Perey) – Supporting the assessment of transferable skills for those out of work and make connections to industries which need staff (i.e. hospitality to healthcare). We are also exploring a bilingual job fair and repackage online courses to allow for stackable credentials and quick upskilling.

- FACS Ed (Shawn Morris) – no report
- Financial Review (Lori Luzier) – Financial review scheduled to be done in September so 2 years' worth of financials can be done at once.
- Guidance & Counseling (Rick Scaife) – no report
- Joint Technical Districts (Amy West) – Supts to meet to discuss end of year and student certifications. On a positive note there is high engagement for students in central programs and it speaks to the community those campuses create.
- University Representative (Nicole Hampton) – UofA furloughing employees for 1 year = approximately a 10% cut in pay for 1 year. NAU has a task force determining next steps. Higher Ed is being impacted in an unforeseen way and conversations about whether campuses are going to be able to reopen in the fall and more long-term impacts especially on technology resources are occurring.
- Junior High Rep (Dennis Esparza) – I am looking forward to getting out and visiting many middle school CTE programs across the state this fall.
- Business/Community Partnerships (Mike McAfee)
 - -Car/Truck Dealerships and Shops have remained open as they are considered “Essential” services. However, business is slower than usual due to Pandemic/Virus,
 - -Fortunately, in Jan/Feb/March over 400 Arizona Auto/Truck/Collision students participated in Job Shadowing activities prior to “Shelter at Home”.
 - This Job Shadowing activity should have given students the opportunity to meet the Service Manager, and, hopefully, fill out a job application at their assigned J/S location.
 - -ASE has many Vendors that have offered online training and webinars to Instructors at Auto/Truck/Collision programs.
 - -Also, sadly reported the passing of Dealer/Operator Tex Earnhardt , 89, who passed away on Sunday, 4/19/2020 at home with his family present.

Good of the Order

Positive comments shared about format and ability to still meet and have discussions.

Adjournment

Meeting adjourned at 5:24 pm after conclusion of business.

Motion made by Curt Bertelsen and seconded by Rahsaan Bartet. Motion passes.

Minutes respectfully submitted by Jennifer Brooks, Secretary.

Next ACTEAZ Board Meeting

July 18, 2020

Time: 5:00pm – 6:30 pm

Location: Westin La Paloma

Submitted by:

Jennifer Brooks

Approved July 9, 2020