



**Board of Directors
Record of Minutes
Monday, November 1, 2021
4:00 pm – 6:00 pm
Via Zoom**

In Attendance

Executive Board Members Present:

Rahsaan Bartet, Jennifer Brooks, Lindsay Duran, Randy Kimmens, Stephen Weltsch, Brady Mitchell

Board of Directors Members Present:

Anne Wisener (ACOVA), Cathie Raymond (ADE), Michael Terrey (Business Partnerships), Nicole Hampton (CTE University Liaison), Jennifer Kaufman-Fourness (Workforce Development), Tammy Bonner (AZ CTE Curriculum Consortium), Amy West (AZ CTED Consortium), Phil Howardell (ATIEA), Chris Liebelt-Garcia (ABEA), Tina Norton (ACTEAZ Lobbyist), Mary Kavan (AME), Maya Milhon (Fellows Coordinator), Dennis Esparza (Financial Review Co-Chair),

Fellows Present:

Lauren Moraga

Consultants/Employees Present:

Pam Ferguson, Shelly York, Alec Damiano

Call to Order

Meeting called to order at 4:02pm by Rahsaan Bartet.

Quorum verified.

All those present were welcomed and asked to submit their name and affiliation in the chat.

Consent Agenda

Action Item:

- Approval of September 11, 2021 minutes, ACTEAZ Board Meeting.

Motion made by Stephen Weltsch and seconded by Lindsay Duran. Motion passes.

Treasurer's Report and Financial Review

- Financial Report presented
- Balance Sheet and Profit/Loss Statement available in the binder.

Premier Series Resignation and New Classification

Action Item:

Change Premier Series Position to an Exempt Employee position instead of a consultant.

- Robert Waller will be going to ADE to serve as the DECA State Advisor. He has done an excellent job for the Association in the time he was with us. On behalf of the Association and on behalf of the Executive Board we would like to express our thanks to Robert for all of the work he has done.
- The Executive Committee tables the Action Item at this time pending further conversation.

IRS 990 Form and 2020-2021 Taxes to be Filed

- Taxes must be filed by November 15, 2021. Randy Kimmens as Past-President will sign for his year in office.
- A 990 Form (non-profit) review with ACTEAZ Accountant is being completed.
- Board Names from last year will be listed on the IRS Form so please review. Taxes will be in binder.acteaz when we receive the final version. We will send notice when they are posted.
- Sponsorships under \$5,000 are not listed by name of donor but collectively.
- Non-Profit status questions were all answered to maintain our status.
- Taxes will be in Binder so that our minutes reflect the Board of Director reviewed.
- Taxes will be filed by Stonikas Advisors, LLC.

ACTEAZ Goals for the 2021-2022 Year

- Support Affiliate organizations with training in multiple areas.
- Restructure Circle of Distinction.
- Offer *Fall Fest-A Cornucopia of Tips and Tricks* for NEW CTE Teachers. This professional development opportunity will be virtual with extended viewing from October 28-December 13, 2021. Current registration is 53 participants.
- Update and grow website and association marketing.

Executive Directors Report

- Regular participation in the monthly National ACTE Conference Calls.
- National Elections voting will begin in December 2021 for National ACTE Members.
- Future Arizona Business Partners are a work in progress.
- Visions, the national ACTE Conference is now virtual and in person in New Orleans. (Dec.1-4,2021.)
- ACTE National Award Winners will be announced virtually on November 30, 2021 . A link will be posted on our ACTEAZ Website. Family and friends are invited to watch the virtual presentation.
- National Policy Seminar is scheduled in person for March 21-23, 2022 in Washington, DC.
- Region V Conference 2022. Rapid City, South Dakota. April 6-9, 2022.

Scholarships

- The student scholarship system is live.
- Please note real signatures are required for the application and the letters of recommendation, digital signatures will not be accepted.
- Community College teachers are encouraged to nominate students as well. AOAC generously sponsors a CC student.

Awards

- The awards scholarship system is live for both regional and national awards.
- Individuals can self-nominate this year.
- All applications are required to include a photograph, which, if selected, the winner can elect to change if they desire.
- The ACTEAZ Affiliate Award Eligibility Policy states:
 - Sixty percent (60%) of the affiliate board members must be ACTEAZ Members
 - Affiliate Representative must have participated in 4 out of 6 of ACTEAZ Current Year Board Meetings for Affiliate to be eligible to receive this award.Virtual opportunity for three meetings.
 - Please share out the opportunity on social media to your networks so we can celebrate deserving CTE professionals across Arizona.

CTE Month

- Student PSA Video Contest is live now. The deadline is in January and the winners will be announced in February.
- If anyone is interested in judging the contest please let us know.
- The CTE Month posters on the ACTEAZ website are evergreen. Please use them to celebrate CTE month.

New Website Updates

- Continuing to update website and move things around as we finish rearranging in our new design.
- Job listings
- Affiliate associations pages are also being updated.
- Information for upcoming conferences including Summer Conference are being updated as well.

2022 ACTEAZ and ACOVA Midwinter

- The contract has been signed for the Prescott Resort for February 3rd and 4th, 2021.
- Registration for hotel rooms is now open. Reserve yours ASAP using the code on the website for the conference rate.
- Go to www.acteaz.org for registration, which is live as well.
- This is our 21st year in partnership with ACOVA. ACOVA and ACTEAZ are working through a few changes with hotel.

Summer Conference 2022

- Conference will be in July in person at both Westin and El Con.
- Session Management training is scheduled for November 8th from 10:30 a.m.- 12:00 p.m. This training will be recorded if you cannot make it at that time.
- Passwords for the Session Management System will be sent out in advance.
- More information to come on the Call for Presentations system.
- Staff are currently working with ADE and the hotels as Summer Conference changes and revisions to layouts, sessions etc. are considered.
- A hotel visit to both properties was done in October to meet with hotels about any changes or expectations.

Advocacy Report

- Updated report has been filed with the Secretary of State for current year Lobbyist and Alternate Lobbyist.
- Tina Norton is the Designated Lobbyist.
- Alternative Lobbyists include Rashaan Bartet, Randy Kimmens, Lindsay Duran, Stephen Weltsch, Jennifer Brooks, and James Hawk.
- Working through the Business Rules with ADE from the new changes that have gone into effect based on legislation that has passed.

ADE Report

- ADE CTE is still in the process of moving offices, but it has been delayed temporarily.
- A few stakeholders from the Commissioner's meeting are looking at diversity in CTE. More information will be shared at the Director's Meeting this week.
- Four CTSO events going on this week.
- Data Portal training to occur this week at the conference as well as with the CTED's as they transition to the portal.
- Joe Grieco and Robert Waller have joined the ADE CTE team as Program Specialists and as of today we have a full staff.

AZ Curriculum Consortium

- Latest Quarterly meeting was held last week.
- Auto, Law, Stagecraft, Marketing, Business Management, and Film & TV Production curriculum currently in development.
- Innovative Grant was wrapped up successfully for last fiscal year and work already well underway for this year.
- Welding Technologies Blueprint and Instructional Framework was just created.
- Over 400 teachers have been trained on using the CTE Curriculum Connection in the last few months with more to come.
- The next quarterly meeting will be February 9th in-person at West-MEC.

ACTEAZ Fellows Program Update

- Preparation for the mid-winter raffle has already started. Be on the lookout for more information to come.
- Graduate Fellows plaques have been mailed out to honor those individuals.
- Virtual monthly check-ins and collaboration have continued and the first of the year occurred last week. Great discussions about CTE Month and sharing of suggestions and best practices.

Affiliate and Special Group Representatives' Reports

- AATA, Reta Yanik – No report.
- ABEA, Chris Liebelt-Garcia – Joint conference with AME in January in Prescott. Registration is open now. A new website is getting ready to launch. Short newsletters are being developed as a member benefit. Working with the national organization to support our state group.
- ACOVA, Anne Wisener – ACOVA is very excited about the ACOVA conference this Thursday. A record number of attendees (over 140) with plenty of sessions. We are partnering with AOAC this year and having a joint session on collaboration between secondary and post-secondary. We send out a monthly newsletter to the CTE Directors, if you have a chance to see it, please do. Please bring any auction items and enjoy our networking event at the conference this week.
- AME, Mary Kavan – AME is partnering with ABEA for the Winter Conference which is very exciting. Our board is currently working to improve many facets for our members to support, recognize, and acknowledge the important work they do.
- ATIEA, Phil Howardell – No report.

- AZHCEA, Dina Chavez – No report.
- Business / Community Partnerships, Michael Terrey – The transportation Industry is seeing extremely strong demand and limited supply. The service departments are very busy. Many interns were placed this past year. The ASE Education Foundation has launched a new program called “Adopt a School” to support businesses in how to partner with local schools and CTE program.
- Career Technical Districts, Amy West – No report.
- Community College, James Perey – Huge kudos to ACOVA and Anne Wisener for space at the ACOVA conference to support the conversations that need to happen.
- Counseling Representatives, Rick Scaife – No report.
- FACS Ed, Sara Lazar – No report.
- Financial Review, Lori Luzier and Dennis Esparza – Waiting to conduct the financial review.
- Junior High Representative, Kristine Kwant – No report.
- University Representative, Nicole Hampton – Articulation Task Force Meetings discussion included expansion of Fashion Program at ASU and program at UofA program also getting off the ground. Lots of opportunity for any secondary fashion students in Arizona.
- Workforce Development, Jennifer Kaufman-Fourness – No report.

Good of the Order

- None shared.

Adjournment

Meeting adjourned at 4:58 pm after conclusion of business.

Motion made by Lindsay Duran and seconded by Stephen Weltsch. Motion passes.

Minutes respectfully submitted by Jennifer Brooks, Secretary.

Next ACTEAZ Board Meeting

Monday, January 10, 2022

4:00 PM – 6:00 PM

Virtual Meeting