

Constitution of Arizona Technology and Industrial Education Association

Article I

Name

Section 1 The name of the Association shall be “Arizona Technology and Industrial Education Association”

Article II

Objectives

The objectives of this Association are:

- Section 1** To foster a spirit of mutual cooperation, understanding, and unity among the members of the fields of Technology, Trade and Industry, Technical Education, school administrators, other educational personnel, and the general public.
- Section 2** To promote integration between academics and applied technical education.
- Section 3** To enlist the assistance of associated organizations in the promotion of Technology and Industrial Education in Arizona.
- Section 4** To encourage teachers of Technology and Industrial Education to participate in the development of solutions to obstacles encountered within their field.
- Section 5** To provide a means for exchanging ideas, learning strategies, and to stimulate professional growth.
- Section 6** To promote and assist teachers in the organization of affiliated student organizations related to Technology and Industrial Education.
- Section 7** To promote Technology and Industrial Education by assisting capable students and Industrial professionals become teachers in the field.

Article III

Membership

- Section 1** Membership in the Association shall consist of two (2) types: A. Regular B. Student
- Section 2** Regular membership shall be open to any person engaged in or interested in the fields of Technology and Industrial Education in the State of Arizona.
- Section 3** Student membership is open to students in the fields of Technology and Industrial Education, who are students in one of the training institutions of Arizona.
- Section 4** Active membership is based upon payment of current annual membership dues.
- Section 5** Only active members shall have voting privileges.

Article IV

Officers

- Section 1** Only active members holding Regular membership may hold office.
- Section 2** The Officers of the Board of Directors of the Association shall be President, Immediate Past President, President-Elect, Secretary, Treasurer, Vice President for Pre-Secondary, Vice President for Automotive Technologies, Vice President for Construction Technologies, Vice President for Communications Technologies, Vice President for Manufacturing, Vice President for Post Secondary, Vice President for Human Services, and Vice President for Emerging Technologies.
- Section 3** Election and installation of officers to the Board of Directors will take place each year at the summer conference. Term of office will be for one year.
- Section 4** Election shall be by simple majority of votes cast. Nominations shall be presented from a nominating

committee. Nominations will also be entertained from the floor. The President-Elect shall automatically succeed to the Presidency for the next business year.

Section 5 In the event the office of the President becomes vacant during the term of office, the President-Elect shall succeed to this office for the unexpired term. One of the Vice-Presidents will be appointed by the President to succeed the President-Elect. In the event of any other vacancy on the Board of Directors, or a standing committee, the position shall be filled by appointment by the President.

Section 6 The Board of Directors may declare the office of President vacant by a majority vote in the event of non-fulfillment of obligations.

Article V

Amendments

Section 1 This Constitution may be amended by a two-thirds (2/3) majority of those present at any regularly called meeting.

Section 2 By-Laws may be adopted, or repealed by a two-thirds (2/3) majority of those present at any regularly called meeting.

Section 3 Proposed amendments to this Constitution or its By-Laws shall be presented in writing to the Board of Directors. Proposed amendments shall be distributed to each member of the Board of Directors at least fourteen (14) days prior to voting on Constitution and By-Law changes.

By-Laws of Arizona Technology and Industrial Education Association

Article I - Name and Purpose

Section 1 - *Name*: The name of the organization shall be Arizona Technology and Industrial Education Association.

Section 2 - *Purpose*: Arizona Technology and Education Association is organized for educational purposes.

The purpose of this corporation is:

- to promote and support Technological and Industrial Education at all levels; and
- to increase effectiveness of instruction.

Section 3 - *Affiliations*: The organization is affiliated with the Association for Career and Technical Education of Arizona (ACTE_{AZ}) and the International Technology and Engineering Education Association (ITEEA).

Article II - Membership

Section 1 - *Eligibility for membership*: Application for membership shall be open to any student or member of the fields of Technology, Trade and Industry, Technical Education, school administration, or other educational personnel residing in the state of Arizona. Membership is granted after completion and receipt of a membership application and annual dues.

Section 2 - *Annual dues*: The amount required for annual dues for each type of membership shall be set by the Board of Directors.

Section 3 - *Membership year defined*: The membership year shall be from July 1 to June 30 of the following year.

Section 4 - *Non-voting membership*: The board shall have the authority to establish and define non-voting categories of membership.

Article III - Meetings

Section 1 - Board of Directors meetings: Board of Directors meetings may be called at the discretion of the President.

Section 2 - *Regular meetings:* Association meetings may be held at the discretion of the President, with the approval of the Board of Directors. The membership must be notified at least fourteen (14) days prior to meetings.

Section 3- *Annual meetings:* The Association must hold at least one meeting per year. An annual meeting of the members shall take place during the month established by ACTE^{AZ} for the summer conference.

Section 4 - *Voting:* All issues to be voted on shall be decided by a simple majority of those present at the meeting in which the vote takes place.

Article IV - Board of Directors

Section 1 - *Board role, size, and compensation:* The Board is responsible for the overall policy and direction of the Association and may delegate responsibilities to committees. The size of the board shall be consistent with the board officers stipulated in the Association Constitution. The Board receives no compensation other than reasonable expenses.

Section 2 - *Board elections and terms of office:* New and current directors shall be elected or re-elected by a simple majority of the voting members at the annual meeting. Board members shall serve a one-year term but are eligible for re-election for consecutive terms.

Section 3 - *Election procedures:* A slate of prospective board members may be presented to the membership for a vote. Nominations may also be received from the floor prior to the final vote.

Section 4 - *Meetings*: The Board of Directors must meet at least four (4) times per year ; the time and place to be determined by the Board of Directors.

Section 5 - *Quorum*: A quorum must be attended by at least five (5) Board members, consisting of the President or President-Elect of the Immediate Past President for business transactions to take place and motions to pass.

Section 6 - *Officers and Duties*: The duties of the officers are as follows:

The President shall call Board of Director, Association, and committee meetings as necessary to the orderly conduct of Association business and shall serve as Presiding Officer. The President shall appoint members to standing committees as appropriate.

The President-Elect shall preside in the absence of the President at all Association meetings.

The Immediate Past President shall assist the President when needed.

The Secretary shall keep full and accurate records of board actions, including overseeing the taking of minutes and the distribution of copies of those minutes to each board member. The Secretary shall send out announcements as directed.

The Treasurer shall maintain written financial records and prepares an itemized statement of all receipts and disbursements to be reported at each meeting of the Association. The Treasurer shall receives and accounts for all funds as directed by the Board of Directors or President and shall assist in the preparation of the budget. The Treasurer shall file the Annual Report and registration fee with the Corporation commission by September 30 of each year. The Treasurer will have all records and reports

ready for the Annual August Audit prior to submitting records and reports to the newly elected treasurer. The Treasurer will keep current membership information and Association roster.

Vice-Presidents represent their program areas on the Board of Directors and provide program leadership for Association conference planning. Vice Presidents include the following:

Vice President for Pre-Secondary Technology Education

Vice President for Automotive Technologies

Vice President for Construction Technologies

Vice President for Communications Technologies

Vice President for Manufacturing Technologies

Vice President for Post Secondary Career and Technical Education

Vice President for Human Services

Vice President for Emerging Technologies

Section 7 - *Ex officio members* shall include the State Supervisor for Industrial Technologies, the State Supervisor for Engineering Sciences, the State Supervisor for Industrial Trades, the State Director for Skills USA, the President of ACTE^{AZ}, and one business or industry representative.

Section 8 - *Vacancies*: In the event the office of the President becomes vacant during the term of office, the President-Elect shall succeed to this office for the unexpired term. One of the Vice-Presidents will be appointed by the President to succeed the President-Elect. In the event of any other vacancy on the Board of Directors, or a standing committee, the position shall be filled by an appointment by the President. The Board of Directors may declare the office of President vacant by a majority vote.

Section 8 - *Financial obligations:* The Board of Directors shall be empowered to authorize the disbursement of Association Funds necessary for the conduct of Association business. Special assessments may be levied by a majority vote of the Board of Directors.

Article V- Committees

Section 1 - *Committee formation:* The President may make appointments of members to committees as necessary for the orderly performance of association work.

Section 2 - *Executive Committee:* The President, Immediate Past President, President-Elect, Secretary, and Treasurer shall serve as the members of the Executive Committee. Except for the power to amend the Constitution and Bylaws, the Executive Committee shall have all the powers and authority of the board of directors in the intervals between meetings of the board of directors, and is subject to the direction and control of the full board.

Section 3 - *Standing committees:* The standing committees shall be established by the Board of Directors.

Article VI- Amendments

Section 1 - *Amendments:* These bylaws may be amended when necessary by two-thirds (2/3) majority of the board of directors. Proposed amendments shall be presented to the Board of Directors. Proposed amendments shall be distributed to each member of the Board of Directors at least fourteen (14) days prior to voting on Constitution and By-Law changes.