



**Board of Directors
Record of Minutes
March 1, 2021
4:00 pm -6:00 pm
Via GoTo Meeting**

In Attendance

Executive Board Members Present:

Rahsaan Bartet, Jennifer Brooks, Lisa Doll, Lindsay Duran, Randy Kimmens, Brady Mitchell

Board of Directors Members Present:

Cathie Raymond (ADE), James Perey (AOAC), Mike McAfee and Michael Terrey (Business & Community Partnerships), Nicole Hampton (University Rep.), Reta Yanik (AATA), Jennifer Kaufman-Fourness (Workforce Development & Community College), Craig Lunt (ACOVA), Tammy Bonner (AZ CTE Curriculum Consortium), Jonathan Oldfield (AME), Amy West (CTED Sups), Phil Howardell (ATIEA), Maya Milhon (Fellows Coordinator), and Sara Lazar (FACSED)

Fellows Present:

Courtney Hundley, Donna Lyons, Diane Parsons, Diane Sorden, Jeanette Neese, Josh Fields, Kimberly McCroy, and Patti Pastor

Consultants/Employees Present:

Pam Ferguson, Shelly York, Tony York, Cristina Benavidez, Robert Waller

Call to Order

Meeting called to order at 4:01 pm by Randy Kimmens.

Quorum verified.

All presents are welcomed and asked to submit their name and affiliation in the chat window.

ACTEAZ Board Minutes

Approval of Minutes from January 11, 2021 Board Meeting

Motion to approve the minutes as presented made by Craig Lunt and seconded by Lisa Doll. Motion passes.

Treasurer's Report

- Balance Sheet as of February 22, 2021 presented. Account balances reviewed. Pot of Gold and Grant monies will be coming in during first and second quarter.

Motion to approve the Balance Sheet as presented made by James Perey and seconded by Amy West. Motion passes.

- EPL Tax Group e-filed 1099's to IRS with Randy Kimmens signature as President. Rules this year for 1099's to Federal Government-by January 31st. Consultants over \$600 and LLC's Receive 1099's – which were mailed to addresses provided on W-9's to ACTEAZ.
- W-2's sent to ACTEAZ Employees by January 31st Deadline.

Find Your Pot of Gold Virtual Conference

- Number of Attendees currently at 125
- Number of Sessions is 56
 - Survey will be distributed for each session to gather feedback and data
- Pot of Gold Conference Website
 - Find Your Pot of Gold Schedule is available on the website
 - The conference website is shared and the features discussed.
- Number of Exhibitor Booths (18) and special things for Exhibitors
 - Passport contest \$100 grand prize and (4) \$25 prizes based on exhibitor interaction (liking, etc.)
- Presenters Featured is 69 total
- Gold Sponsor-ABEC; The Center for the Future of Arizona and AZTECH are Bronze Sponsors (Sponsor Brochure in Binder)
- Dr. John Mulcahy will be the Keynote speaker
- Whova System Report
 - 90% so far have logged into the system
 - Currently waiting on PO's for attendees who have not yet been given access

National Policy Seminar Virtual

- Six attendees will be attending from Arizona - Kevin English, Bobby Torres, Rachael Mann, Hannah Parker, Richard McPherson and Pam Ferguson.
- Arizona will e-mail the legislators they want to contact.
- Pam will make sure all National Arizona Legislators receive Arizona FACT Sheet.
- Arizona Delegation met virtually on Monday, February 22 and had a wonderful conversation to discuss how to best navigate the virtual opportunity.

Summer Conference 2021 “Maintaining Balance and Moving Forward”

- Contract Discussions have been ongoing with Hilton El Conquistador and Westin La Paloma for 2021; both hotels have agreed to no financial liability, but contract extended through 2024
- Various sources of data were used to inform the conversation including ADE information, the ACOVA survey, past attendees, etc.
- We cannot move forward with other options until we have release contracts for 2021
- The goal is to have a much smaller summer conference (2-3 days) and prioritize the information ADE has as well as our other partners. Conversations are still ongoing regarding General Sessions and ADE Special Sessions.
- The keynote speaker (Jason Schechterle) will be contacted from last year 2020 since we had contract with him to determine the ability for him to present virtually.
- Vendors still need to be contacted for details like the Computer Lab, Overflow Hotels Etc.
- COVID Liability Protection Bill in State Legislature is moving through the process.
- Dates will be determined and conversations with ADE will occur to finalize details before opening up the call for presentations and registration system – hopefully sooner rather than later.

Fellows Program

- Update on 2020-2021
 - The Fellows have been having monthly check-ins with great discussions.
 - March – Advocacy
 - April - Leadership & Advocacy
 - May - Policy & Personal Brand
- Discussion on Fellows for new class 2022 – the decision has been made not to accept a new class this year to allow focus to remain on current fellows and given them time to have the experience it could be.

Arizona Legislative Report to the ACTEAZ Board

- HB2123 CTED 4th year funding Passed the House 57-3 and its companion bill in the Senate SB1179 passed the Senate unanimously. Both bills are alive in the event we need a backup plan but we expect that if the bill passes, the Senate version will be the one that is ultimately passed and sent to the Governor for approval. We are cautiously optimistic that this is the year to get this to the finish line. SB1179 is being heard in House ED committee on Tuesday
- HB2301 A-F letter grade exclusion passed and was signed by the Governor
- HB2124 CTED ADM calculation passed the House 57-3 and its companion bill in the Senate SB1302 passed the Senate unanimously. Both these bills are also alive but we expect that the House version will be the one passed and sent to the Governor.
- HB2024 CTED Internship funding passed the House unanimously and is single assigned in the Senate to Senate Education meaning we don't have to go through appropriations in the Senate.
- HB2055 CTED projects fund passed the House 57-2-1 and is being heard in the Senate ED committee this Tuesday.
- All of this information is kept up to date and can be found on the Hot Topics section under the Ambassador series on the ACTEAZ website.
- Discussion of what Board will Sponsor as ACTEAZ Legislative Items
- Advocacy Sign Up on ACTEAZ Website

Leadership Continuum Update

- AZCTE Leads website has been blended with ACTEAZ Website. Thanks to Tony and Shelly for the support and work behind the scenes. All of the information is still available and updated on a regular basis (Teacher, Administrator, Ambassador Series, etc.)
- Please let us know if there is anything you see missing or not available.

ADE Report

- Updates at ADE CTE – All Grants opened today and are due May 1
- ADE staff are able to go in to the office on a voluntary basis and will begin transitioning back to the office.
- A new Priority Funding Formula will fund freshman through 12th Grade students. It will go into effect 2023.
- Data portal and grant workshops are coming up, please feel free to attend and learn everything you need to know
- 4th Year Funding bill – more discussion to come regarding how this will impact funding, especially for programs on the regional in-demand list.
- ADE is currently wrapping up program monitoring. Thank you to the West-MEC satellite districts who have participated to date.

- A guidance document is being developed to support those going through the process next year including 4 CTED districts/satellite districts on the schedule.
- Perkins V Report Update
- State CTE Strategic Plan Update

Elections for 2021-2022

- Open Positions include President-Elect, Vice-President, Secretary, and Member at Large
- Officers continuing next year 2021-2022
 - Randy Kimmens as Past President
 - Rashaan Bartet as President
 - Jim Hawk as Treasurer
 - Brady Mitchell continuing for second year as Member-at-Large.
- Rashaan Bartet Chair, Randy Kimmens and Lisa Doll are Nominating Committee to review nominations.
- Announcement to Members regarding elections will be forthcoming thru e-blasts. Please feel free to reach out to Rashaan if you or anyone you know is interested.
- The paperwork will be coming out after Pot of Gold

Executive Directors Report

- Region V April 15-17, 2020 (Lake Tahoe)
 - Region V Awards Applications were uploaded to the ACTE Portal by March 1, 2021
 - Publication Entries from Arizona for Region V were submitted by March 1, 2021
 - Arizona State of the State was submitted for Region V by March 1, 2021
 - Innovative Program for Arizona was submitted to Region V. This year we are happy to recognize Amber Gloria the Hospitality/Marketing Program from Deer Valley HS.
- All AZ Award winners completed the paperwork and requirements online to ensure everything got turned in and received properly.
- ACTE Meetings with State Leadership occur once a month – Pam & Rashaan usually attend.
- NEDA Meetings with ACTE State Executive Directors occur twice monthly. This is a great networking chance and opportunity for sharing and learning.
- The ACTE National Call for Presentation is open for Visions Conference in December (Hybrid in New Orleans).
- We continue to participate in the following webinars when possible: Arizona Society of Association Executives, Arizona Hotel and Lodging Association, Meeting Planners International and webinars on contracts etc. There continues to be lots of talk of COVID.

Premier Professional Development Series Update

- Sessions Report/Premier Series Update provided
- Additional News and Information
- Currently working through the process of becoming vetted for a variety of courses. A big thanks to Joel Wakefield and Curt Bertelsen.
- Materials, files, documents, etc. for the various courses are being reviewed to ensure they are up to date.
- Working with teachers to support certification concerns
- Planting seeds in regards to PD support for CTEDs/Satellite districts, etc.
- Premier Series retreat being developed – more information to come
- Discussion as to the upcoming courses prior to or adjacent to Summer Conference

Curriculum Consortium Update

- Currently working with 2 programs to develop their Blueprint and Framework. 8 more programs to come in the late spring and summer.
- Curriculum is currently being developed for AgriScience, Automotive Technologies, Stagecraft, Law & Public Safety, and Professional Skills
- We are pleased to announce a partnership with CFA which will incorporate Career Literacy resources on our site. Please join our Pot of Gold session on Thursday at 11 a.m. or stay tuned for more information.
- We are excited to be presenting at Region V in April

Our next Quarterly Meeting is April 21st at 10:00 a.m. It will be virtual. Please be on the lookout for the invitation coming soon.

ACTEAZ Awards Update

- The deadline has been extended to April 5, 2021. Please consider nominating your deserving colleagues. Affiliates are encouraged to submit for themselves and be recognized for their good work as well.
- The form is now online and submitted on line
- Be sure and nominate colleagues or business partners
- Make sure your membership is current to nominate or be eligible for some awards
- We need a representative from Affiliates for Awards Committee. Please let Pam or Stephen know if you are interested.
- Those award categories not submitted will be filled by Executive Committee

ACTEAZ Student Scholarships

- The deadline has been extended to April 5, 2021. Please share the word and encourage students to apply.
- Scholarships are open online now
- Nominator to sign off for student must be an ACTEAZ Member
- ACTEAZ, ACOVA, AOAC and the CTED's are Sponsors, and ATIEA
- Please sign up to review scholarship applications. If you are interested please let Nicole Hampton know via email at Nicole.hampton@nau.edu.

ACTEAZ Website

- There are new features on the ACTEAZ website with updates still occurring regularly.
- On the front page when you click on an event it will take you to the location where the information related to the event can be found.

Reports by Affiliates and Special Group Representatives

- AATA (Reta Yanik) – State CTSO Career Development Event (FFA) is currently being held virtually.
- ABEA (Chris Liebelt-Garcia) – no report
- ACOVA (Craig Lunt) – ACOVA is excited to be a part of the Pot of Gold please attend our sessions: ACOVA Mini M & M sessions Thursday at 11 am, 1 pm, & 2 pm, ACOVA Critical Issues Friday at 10 am, ACOVA Business Meeting Friday at 11 am. ACOVA will also be offering eight \$500 student scholarships this spring in partnership with ACTEAZ.
- AME (Jon Oldfield) – Winter virtual conference (5 hours) was held in January. ABEA joined in as well and there were a wide variety of sessions
- ATIEA (Phil Howardell) – Officers will be meeting soon to plan activities for Summer Conference and reorganize.
- AZHCEA (Dina Chavez) – The AZHCEA website is finally going live at the end of this month. The board is meeting soon to finalize our first-ever scholarship applications.
- Business / Community Partnerships (Mike McAfee and Michael Terry) – West-MEC having an in-person competition this weekend which is being sponsored and lunch provided. The industry is going well and a lot of opportunities.
- Career Technical Districts (Amy West) – Working with ADE on the compliance documents for the Community College. We appreciate their willingness to work together and make changes in advancing the conversation. We are anxiously waiting to see how this year's legislative items turn out.
- Community College Occupational Administrators (James Perey) – The fall conference held in October was a huge success. We are working together with ADE to ensure clear pathways, and trying to make positive strides in content and instruction in these alternative modalities. We are hopeful to be able to provide additional condensed in-person learning opportunities soon.
- FACS Ed (Sara Lazar) – Our board met last week and is currently updating our website and finalizing the student applications for scholarships as well as digitizing the partner

and school recognition applications.

- Financial Review (Lorie Luzier/Dennis Esparza) – This has not occurred yet, but will be scheduled soon and two years will be reviewed so things can be up to date.
- Guidance & Counseling ASCA (Rick Scaife) – no report
- Junior High CTE (Dennis Esparza) – no report
- University Representative (Nicole Hampton) – 3 universities are not having a spring break and will be finishing semester early or adjusting calendars with a few days off here and there. NAU has a new president from SUNY in the East Coast, the contract details being finalized now. ACTE Higher Education Task Force looking at how ACTE as an organization can better meet the needs of University and community college folks.
- Workforce Development Representative (Jennifer Kaufman Fourness)
 - Number of COVID cases going down
 - Number of first time unemployment claims going down
 - Job posting still a bit erratic - 4 weeks of increase followed by 1 week of decrease, but trending up overall
 - Community Colleges working to meet workforce needs by creating, providing more short-term education and training opportunities that support job seekers, incumbent worker upskilling and recareering

Good of the Order

Nicole shared a personal story relating to the Online DECA state conference. She reminds everyone to be sensitive to all individuals and types of personalities to support engagement and all students in these challenging times.

Adjournment

Meeting adjourned at 5:19 pm after conclusion of business.

Motion made by Mike McAfee and seconded by Lindsay Duran. Motion passes.

Minutes respectfully submitted by Jennifer Brooks, Secretary.

Next ACTEAZ Board Meeting Virtual

April 19, 2021

4:00 P.M. – 6:00 PM

Approved: April 19, 2021