# Board of Directors Virtual Meeting Agenda

**March 1, 2021**

**4:00 pm - 6:00 pm**

Please join my meeting from your computer, tablet or smartphone.

[https://global.gotomeeting.com/join/645769349](https://global.gotomeeting.com/join/645769349)

You can also dial in using your phone.
(For supported devices, tap a one-touch number below to join instantly.)

United States: +1 (646) 749-3122
- One-touch: tel:+16467493122,,645769349#

Access Code: 645-769-349

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## Call to Order and Establish Quorum is Met

**Dr. Randy Kimmens**

### ACTEAZ Board Minutes

**Jennifer Brooks**

**Action Items:**

- Approval of Minutes from January 11, 2021 Board Meeting

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## Treasurer’s Report

**James Hawk, Shelly York**

**Action Items:**

- Balance Sheet
- EPL Tax Group e-filed 1099’s to IRS with Randy Kimmens signature as President. Rules this year for 1099’s to Federal Government by January 31st. Consultants over $600 and LLC’s Receive 1099’s – which were mailed to addresses provided on W-9’s to ACTEAZ.
- W-2’s sent to ACTEAZ Employees by January 31st Deadline.

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## Find Your Pot of Gold Virtual Conference

**Shelly York, Pam Ferguson, Tony York**

- Number of Attendees
- Number of Sessions
- Pot of Gold Conference Website
• Find Your Pot of Gold Schedule
• Number of Exhibitor Booths and special things for Exhibitors
• Presenters Featured
• Gold Sponsor-ABEC and Bronze Sponsor AZTECH (Sponsor Brochure in Binder)
• Dr. John Mulcahy-Keynote
• HUVA System Report
• Other

National Policy Seminar Virtual Pam Ferguson

• Only six attendees from Arizona-Kevin English, Bobby Torres, Rachael Mann, Hannah Parker, Richard McPherson and Pam Ferguson. Arizona will e-mail the legislators they want to contact.
• Pam will make sure all National Arizona Legislators receive Arizona FACT Sheet.
• Arizona Delegation met Monday, February 22, Virtually.

Summer Conference 2021 “Maintaining Balance and Moving Forward” Dr. Randy Kimmens, Pam Ferguson, Shelly York, and Tony York

• Contract Discussions with Hilton El Conquistador for 2021
• Contract Discussion Westin La Paloma for 2021
• We cannot move forward for other options until we have release contracts for 2021
• General Sessions
• ADE Special Sessions
• Keynote will be contacted from last year 2020 since we had contract with him
• If new format had to be held – how many days or possible dates
• Will need to contact vendors like Computer Lab, Overflow Hotels Etc.
• COVID Liability Protection Bill in State Legislature

Fellows Program Maya Milhon

• Update on 2020-2021
• Discussion on Fellows for new class 2022

Arizona Legislative Report to the ACTEAZ Board Tina Norton

• Discussion of what Board will Sponsor as ACTEAZ Legislative Items
• Advocacy Sign Up on ACTEAZ Website

Leadership Continuum Update Joel Wakefield

• Blended with ACTEAZ Website
• Update

ADE Report Cathie Raymond

• Updates at ADE CTE
• Perkins V Report Update
• State CTE Strategic Plan Update
• Other Updates

**Elections for 2021-2022**

- Open Positions President-Elect, Vice-President, Secretary, and Member at Large
- Officers continuing next year 2021-2022
  - Randy Kimmens as Past President
  - Rashaan Bartet as President
  - Jim Hawk as Treasurer
  - Brady Mitchell continuing for second year as Member-at-Large.
- Rashaan Bartet Chair, Randy Kimmens and Lisa Doll are Nominating Committee to review nominations.
- Announcement to Members regarding elections. Let Rashaan know if interested.
- Announced thru e-blasts

**Executive Directors Report**

- Region V April 15-17, 2020 (Lake Tahoe)
  - Region V Awards Applications Due to the ACTE Portal by March 1, 2021
  - Publication Entries from Arizona for Region V were submitted by March 1, 2021
  - Arizona State of the State submitted for Region V by March 1, 2021
  - Innovative Program for Arizona submitted to Region V
- ACTE Meetings with State Leadership once a month
- NEDA Meetings with ACTE State Executive Directors twice monthly
- Continue to participate in the following webinars when possible:
  - Arizona Society of Association Executives, Arizona Hotel and Lodging Association,
  - Meeting Planners International and webinars on contracts etc.

**Premier Professional Development Series Update**

- Sessions Report
- Premier Series Update
- Additional News and Information

**Curriculum Consortium Update**

**Summer Conference Awards Update**

- Due Date is Extended to April 5, 2021
- Form is now online and submitted online
- Be sure and nominate colleagues or business partners
- Make sure membership is current to nominate or be eligible for some awards
- Need Representative from Affiliates for Awards Committee
- Those award categories not submitted will be filled by Executive Committee
ACTEAZ Student Scholarships

Nicole Hampton

- Due Date is extended to April 5, 2021
- Scholarships are open online now
- Nominator to sign off for student must be an ACTEAZ Member
- ACTEAZ, ACOVA, AOAC and the CTED’s are Sponsors, and ATIEA
- Please sign up to review scholarship applications

ACTEAZ Website

Tony York

- New Features on ACTEAZ Website

Reports by Affiliates and Special Group Representatives

Please make sure you have filled out form for Secretary to include in minutes)

- AATA (Reta Yanik)
- ABEA (Chris Liebelt-Garcia)
- ACOVA (Craig Lunt)
- AME (Jon Oldfield)
- ATIEA (Phil Howardell)
- AZHCEA (Dina Chavez)
- Business / Community Partnerships (Mike McAfee and Michael Terry)
- Career Technical Districts (Amy West)
- Community College Occupational Administrators (James Perey)
- FACS Ed (Sara Lazar)
- Financial Review (Lorie Luzier/Dennis Esparza)
- Guidance & Counseling ASCA (Rick Scaife)
- Junior High CTE (Dennis Esparza)
- University Representative (Nicole Hampton)
- Workforce Development Representative (Jennifer Kaufman Fourness)

Good of the Order

Dr. Randy Kimmens

Adjournment

Dr. Randy Kimmens

Next ACTEAZ Board Meeting Virtual
April 19, 2021
4:00 P.M. – 6:00 PM