



Board of Directors Meeting Agenda
Monday, November 2, 2020 4:00 pm – 6:00 pm
Virtual Meeting

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Welcome **Dr. Randy Kimmens**

Call to Order, Establish Agenda and Verify Quorum **Dr. Randy Kimmens**

Consent Agenda and Minutes **Jennifer Brooks**

Action Item:

- Approval of September 12, 2020 minutes.

Treasurer's Report **James Hawk and Shelly York**

Action Item:

- Financial Report

- Taxes must be filed by **November 15, 2020** & Lisa Doll as Past-President will sign for [her](#) year in office.
- 990 Form Review with ACTEAZ Accountant.
- Board Names from last year on our IRS Form so please review. Taxes are in [Binder.acteaz](#)
- Sponsorships under \$5000 not listed by name of donor but collectively.
- Questions to be answered to maintain Non-Profit status.
- Question on Memberships or Stockholders information.
- Taxes will be in Binder so that our minutes reflect the Board of Director reviewed.

ACTEAZ Goals for the 2020-2021 Year**Dr. Randy Kimmens**

Just Review

- Redesigning Summer Conference with Westin and new hotel Hilton El Con and also looking at virtual design.
- Develop the process for annually including specific focus areas in our professional development conferences.
- Revenue Goals

Continuing Goals

- Building Advocacy and Increasing Member Advocacy List signups on Website.
- Expanding Industry Partnerships to include Exhibitors and Sponsors and Recruitment.
- Recruiting more members to run for ACTEAZ Officer Positions.

Executive Directors Report**Pam Ferguson**

- National ACTE Conference Calls (Last Monday of the Month).
- National Elections: AZ Candidate Susan Leon
- Future Arizona Business Partners
- ISMI (World Manufacturing Forum)
- National ACTE Conference in is now Virtual.
- National Policy Seminar (**March 22-24, 2022**) Still Scheduled.

Scholarships

- Discussion

Awards**Stephen Weltsch**

- Will go live in November. Will announce date after determined.
- ACTEAZ Affiliate Award Eligibility
 - Sixty percent (60%) of the affiliate board members must be ACTEAZ Members.
 - Affiliate Representative must have participated in 4 out of 6 of ACTEAZ

Current Year Board Meetings for Affiliate to be eligible to receive this award.
Call In OK.

CTE Month**Tony York**

- Working on some ideas.

New Website**Tony York**

- Update on Website and moving over CTE Leads

2021 Midwinter**Dr. Randy Kimmens, Pam Ferguson, Shelly York**

- Discussion
- Possible Opportunity for another Event

Summer Conference 2021**Shelly York**

- Options
- Session Management will go live in November, unless otherwise changed.

Advocacy Report**Tina Norton**

- Updated report filed with the Secretary of State for current year Lobbyist and Alternate Lobbyist.
- Tina Norton is the Designated Lobbyist.
- Alternative Lobbyists are Lisa Doll, Rashaan Bartet, Randy Kimmens, Stephen Weltsch, Jennifer Brooks and James Hawk.

ADE Report**Cathie Raymond**

ACTEAZ Premier Series Update**Deb Zurcher/Shelly York**

ACTE Region V Update TBD**Pam Ferguson**

Affiliate and Special Group Representatives' Reports

(Please make sure you have filled out form for Secretary to include in minutes)

- AATA, Reta Yanik
- ABEA, Chris Liebelt-Garcia
- AZ Curriculum Consortium, Tammy Bonner
- ACOVA, Craig Lunt
- AME, Jon Oldfield
- ATIEA, Phil Howardell
- AZHCEA, Dina Chavez
- Business / Community Partnerships Mike McAfee, Michael Terrey

- Career Technical Districts, Amy West
- Community College, James Perey
- Counseling Representatives, Rick Scaife
- FACS Ed, Sara Lazar
- Fellowship Program, Maya Milhon
- Financial Review, Lori Luzier (ex-officio)
- Junior High Representative, Dennis Esparza
- University Representative, Nicole Hampton
- Workforce Development Jennifer Kaufman-Fourness

Reminder: Please turn in or e-mail report form to Jennifer Brooks to be included in minutes.

Good of the Order

Dr. Randy Kimmens

Adjournment

Dr. Randy Kimmens

Action Item: Adjournment

Next Meeting Reminder:

January 11, 2021
4:00 pm-6:00 pm
Virtual Meeting