Board of Directors Meeting Agenda

Monday, November 2, 2020  4:00 pm – 6:00 pm  
Virtual Meeting

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Welcome  
Dr. Randy Kimmens

Call to Order, Establish Agenda and Verify Quorum  
Dr. Randy Kimmens

Consent Agenda and Minutes  
Jennifer Brooks

**Action Item:**

- Approval of September 12, 2020 minutes.

Treasurer's Report  
James Hawk and Shelly York

**Action Item:**

- Financial Report
• Taxes must be filed by **November 15, 2020** & Lisa Doll as Past-President will sign for her year in office.
• 990 Form Review with ACTEAZ Accountant.
• Board Names from last year on our IRS Form so please review. Taxes are in **Binder.acteaz**
• Sponsorships under $5000 not listed by name of donor but collectively.
• Questions to be answered to maintain Non-Profit status.
• Question on Memberships or Stockholders information.
• Taxes will be in Binder so that our minutes reflect the Board of Director reviewed.

**ACTEAZ Goals for the 2020-2021 Year**

**Dr. Randy Kimmens**

**Just Review**
• Redesigning Summer Conference with Westin and new hotel Hilton El Con and also looking at virtual design.
• Develop the process for annually including specific focus areas in our professional development conferences.
• Revenue Goals

**Continuing Goals**
• Building Advocacy and Increasing Member Advocacy List signups on Website.
• Expanding Industry Partnerships to include Exhibitors and Sponsors and Recruitment.
• Recruiting more members to run for ACTEAZ Officer Positions.

**Executive Directors Report**

**Pam Ferguson**

• National ACTE Conference Calls (Last Monday of the Month).
• National Elections: AZ Candidate Susan Leon
• Future Arizona Business Partners
• ISMI (World Manufacturing Forum)
• National ACTE Conference in is now Virtual.
• National Policy Seminar (**March 22-24, 2022**) Still Scheduled.

**Scholarships**

• Discussion

**Awards**

**Stephen Weltsch**

• Will go live in November. Will announce date after determined.
• ACTEAZ Affiliate Award Eligibility
  o Sixty percent (60%) of the affiliate board members must be ACTEAZ Members.
  o Affiliate Representative must have participated in 4 out of 6 of ACTEAZ
Current Year Board Meetings for Affiliate to be eligible to receive this award.
Call In OK.

CTE Month

- Working on some ideas.

New Website

- Update on Website and moving over CTE Leads

2021 Midwinter

- Discussion
- Possible Opportunity for another Event

Summer Conference 2021

- Options
- Session Management will go live in November, unless otherwise changed.

Advocacy Report

- Updated report filed with the Secretary of State for current year Lobbyist and Alternate Lobbyist.
- Tina Norton is the Designated Lobbyist.
- Alternative Lobbyists are Lisa Doll, Rashaan Bartet, Randy Kimmens, Stephen Weltsch, Jennifer Brooks and James Hawk.

ADE Report

ACTEAZ Premier Series Update

ACTE Region V Update TBD

Affiliate and Special Group Representatives’ Reports

(Please make sure you have filled out form for Secretary to include in minutes)

- AATA, Reta Yanik
- ABEA, Chris Liebelt-Garcia
- AZ Curriculum Consortium, Tammy Bonner
- ACOVA, Craig Lunt
- AME, Jon Oldfield
- ATIEA, Phil Howardell
- AZHCEA, Dina Chavez
- Business / Community Partnerships Mike McAfee, Michael Terrey
• Career Technical Districts, Amy West
• Community College, James Perey
• Counseling Representatives, Rick Scaife
• FACS Ed, Sara Lazar
• Fellowship Program, Maya Milhon
• Financial Review, Lori Luzier (ex-officio)
• Junior High Representative, Dennis Esparza
• University Representative, Nicole Hampton
• Workforce Development Jennifer Kaufman-Fourness

*Reminder: Please turn in or e-mail report form to Jennifer Brooks to be included in minutes.*

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<th>Good of the Order</th>
<th>Dr. Randy Kimmens</th>
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<tr>
<td>Adjournment</td>
<td>Dr. Randy Kimmens</td>
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**Action Item: Adjournment**

**Next Meeting Reminder:**
January 11, 2021
4:00 pm-6:00 pm
Virtual Meeting