



Association for Career and Technical Education of Arizona



Board of Directors Meeting Agenda

February 8, 2019
Friday, 1:00 pm – 3:00 pm

Prescott Resort and Conference Center
1500 Highway 69, Prescott, AZ 86301
In Granite Mountain Conference Room

Please join my meeting from your computer, tablet or smartphone.

<https://global.gotomeeting.com/join/283189685>

You can also dial in using your phone.

United States: +1 (571) 317-3122

Access Code: 283-189-685

Call to Order and Establish Quorum is Met

Curt Bertelsen

Consent Agenda

Curt Bertelsen

Action Items:

- Approval of Minutes from January 7, 2019 Board Meeting.
- Contracts signed for:
 - Prescott Resort for 2020 Mid-Winter Conference
 - Exhibitor Contracts for Drayage and Electrical AZ Cine
 - Computer Lab for Summer Conference Contract to be signed
 - Arizona Corporation Paperwork for 2018-2019 signed and filed

Treasurer's Report

James Hawk, Shelly York

Action Items:

- File for Financial Review Balance Sheet
- 1099's Went Out by January 31st Deadline to 1099 Recipients
- EPL Tax Group e-filed 1099's to IRS with Curt signature as President
- Rules this year for 1099's to Federal Government-by January 31
- Consultants over \$600 and LLC's Receive 1099's – which were mailed to addresses provided on W-9 to ACTEAZ

Arizona Legislative Report to the Board

Tina Norton

- Support in the Legislature
- ACTEAZ List of Advocacy Items
- Advocacy Form Online

Leadership Continuum Update

Lisa Doll

ADE Report

Cathie Raymond

- Updates at ADE CTE
- Perkins V Report
- State CTE Strategic Plan

Elections for 2019-2020 Pres-Elect, VP, Secretary and Member-at Large

Lisa Doll

Executive Directors Report

Pam Ferguson

- ACTE National Policy Seminar (March 24th-27th, 2019).
 - NPS Delegation List
 - NPS Congressional Appointments (Hill Visits)
 - Who is going to NPS? Please let Pam know you are attending?
 - Materials for Congressional Offices
- Circle of Distinction for Class of 2019 Recommendations
- Region V April 10th-13th 2019 (Bozeman, Montana)
 - Region V Awards (Due to the ACTE Portal by March 1, 2019)
 - E-Mails for all Awards Eligible to go on to Region V sent.
 - Awards Competition at Region V is now the video
 - Publication Entries from Arizona for Region V will be submitted-due March 1st.

Mid-Winter Report

Pam Ferguson, Shelly York and James Grieshaber

- ACTEAZ appreciates the 19 year partnership with ACOVA
- Mid-Winter Program- great job by all
- Thanks to our Keynote Mr. Trevor Stokes
- Thanks to Presenters, Exhibitors, Attendees and Fellows
- ACTEAZ Scholarship Money Report

Premier Professional Development Series Update

Curt Bertelsen

- Sessions Report
- Summer Conference Sessions

ACTEAZ Fellowship Program

Mike Neu, Heather Webb, Julie Stockwell

- Application for 2019-2020
- Session at Summer Conference for First Time Attendees
- Other News

Curriculum Consortium Update and Partner

Tammy Bonner

ACTE Summer Conference

Pam Ferguson, Shelly York, Tony York

- Summer Conference Program Cover
- Mobile App
- Sessions
- Keynote Discussion
- Program Hotel Venues
- Hotel Rooms open March 11th - Issues send e-mail to Pam
- Overflow Hotels-Embassy Suites and if needed Westward Look
- Registration
- Contracts in place for 2019 with Loews and Westin
- Sponsors Needed
- Invitations to Supt. Hoffman and State Board President
- Special Education will be added to conference areas
- Poster/Fair Share Session on Wednesday Morning Before Awards

Summer Conference Awards Update

Amanda Nolasco, Shelly York

- Due Date is February 18, 2019
- Form is now online and submitted online
- Be sure and nominate colleagues or business partners
- Make sure membership is current to nominate or be eligible for some awards
- Need Representative from Affiliates for Awards Committee
- Those award categories not submitted will be filled by Executive Committee

ACTEAZ Student Scholarships

Nicole Hampton

- Due Date is February 18, 2019
- Form is now online and submitted online
- ACTEAZ, ACOVA, AOAC and the CTED's are Sponsors, possibility ATIEA and Dr. Carolyn Warner Scholarship

ACTEAZ Website

Tony York

- CTE Month: February- Information and Handouts on Website
- Summer Conference Website

Reports by Affiliates and Special Group Representatives

Please make sure you have filled out form for Secretary to include in minutes)

- AATA (Brody McGuire)
- ABEA (Miskey Goodman)
- ACOVA (Jim Grieshaber)
- AME (Leslie Palumbo)
- ATIEA (Brady Mitchell)
- AZHCEA (Tiffany Brown)
- Business / Community Partnerships (Mike McAfee)
- Community College Occupational Administrators (James Perey)
- FACS Ed (Shawn Morris/Ashley Fergus)
- Fellowship Program (Christine Nelson)
- Financial Review (Dean Petersen/ Lorie Luzier)
- Guidance & Counseling ASCA (Rick Scaife)
- Joint Technical Districts (Amy West)
- University Representative (Nicole Hampton)
- Workforce Development Representative (Jennifer Kaufman)

Good of the Order

Curt Bertelsen

Adjournment

Curt Bertelsen

Next ACTEAZ Board Meeting

April 22, 2019
4:00 P.M. – 6:00 PM
West-MEC