



Association for Career and Technical Education of Arizona



Board of Directors Meeting Agenda

January 7, 2019

Monday, 4:00 pm – 6:00 pm

West-MEC, 5487 N. 99th Avenue, Glendale, AZ 85305

Please join my meeting from your computer, tablet or smartphone.

<https://global.gotomeeting.com/join/267799517>

You can also dial in using your phone.

United States: +1 (872) 240-3212

Access Code: 267-799-517

Call to Order and Establish Quorum is Met

Curt Bertelsen/Rachael Mann

- Welcome to Rahsaan Bartet, our new ACTEAZ Executive Committee Member at Large
- Self-Introductions of Board, Fellows and Guests (Please also do sign in sheet)

Consent Agenda

Curt Bertelsen

Action Items:

- Approval of Minutes from October 22nd Board Meeting.
- National ACTE Membership - Please make sure you are a National Member.
- Contracts and Paperwork that will be signed for:
 - Computer Lab for Summer Conference
 - Exhibitor Contract for Booths
- Arizona Corporation Paperwork for 2018-2019 was signed and filed for February due date.

Treasurer's Report

James Hawk

Action Item:

- Review of Accounts
- 1099's will be sent to the accountant to make January 31st deadline.
- ADP will do payroll for our employee and start us with HR guidance for setting up for a new employee.

Association Insurance Update

Exec Team, Pam and Shelly

Arizona Legislative Report to the Board

Tina Norton/Curt Bertelsen

- Updates for 2018 Legislative Session

Leadership Continuum Initiative Update

Lisa Doll

ADE Report

Cathie Raymond

- Updates for ADE CTE
- Presidential Scholar Winners
- CTE Strategic Plan
- Quality Commission
- Perkins V Grant

Elections for 2019-2020 President Elect, Vice-President and Secretary

Lisa Doll

Executive Directors Report

Pam Ferguson

- Governor's Proclamation has been requested
- CTED Meetings (Curt and Pam attend)
- Quality Association Award Received on Dec. 1st in San Antonio
- National Technical Honor Society Materials
- ACTE National Policy Seminar (March 24 – 27, 2019).
 - NPS Delegation List
 - NPS Congressional Appointments (Hill Visits)
 - Materials for Congressional Offices
- Region V April 10-13, 2019 (Bozeman Montana)
 - Region V Awards
 - Awards Competition at Region V
 - Publication Entries from Arizona for Region V
 - ACTEAZ Region V Hall of Fame
 - Call for Presentations from Arizona due January 15, 2019.
- Mid-Winter Report
 - Mid-Winter Program will be on website.
 - Mid-Winter Auction
 - Keynote Speaker – Mr. Trevor Stokes (Office of Economic Opportunity)

Premier Series Update

Debra Zurcher

- Report on Premier Series

ACTEAZ Fellowship Program

Christine Nelson

- Application for 2019-2019 will be on Website shortly
- Session at Summer Conference for First Time Attendees
- Other News

Curriculum Consortium Update and Partner

Tammy Bonner

Summer Conference 2019 – CTE: The Power of Infinite Possibilities**Curt Bertelsen**

- Summer Conference Hotel Rooms open March 11, 2019
- Call in Reservation Numbers will be sent out closer to March
- Westin Friday/Saturday Procedures
- Hospitality Suites for Special Events
- Computer Labs
- Exhibitors
- General ACTEAZ Sponsors
- Conference Bag Sponsors with their Logos
- Keynote Suggestions

Summer Conference Awards Update**Amanda Nolasco**

- Due Date is February 18, 2019
- Form is now available online and submitted online
- Be sure and nominate colleagues or business partners
- Make sure membership is current to nominate or be eligible for some awards and to submit an award
- Need Representative from Affiliates for Awards Committee
- Those award categories not submitted will be filled by Executive Committee
- Share Fair/Poster Session

ACTEAZ Student Scholarships**Lisa Doll**

- Due Date is February 18, 2019
- Form is now online and submitted online
- ACOVA, JTEDS, AOAC, ATIEA also are partners in the Scholarship Presentations
- Update on Dr. Carolyn Warner Scholarship

ACTEAZ Website**Tony York**

- CTE Month Video Contest (Due February 15th, 2019)
- CTE Month Website
 - Posters
- Summer Conference Website

Reports by Affiliates and Special Group Representatives

Please make sure you have filled out form for Secretary to include in minutes)

- AATA (Brody McGuire)
- ABEA (Miskey Goodman)
- ACOVA (James Grieshaber)
- AME (Leslie Palombo)

- ATIEA (Brady Mitchell)
- AZHCEA (Tiffany Brown)
- AOAC (Dr. James Perey)
- Business / Community Partnerships (Mike McAfee)
- FACS Ed (Ashley Fergus)
- Financial Review (Dean Petersen and Lori Luzier)
- Guidance & Counseling ASCA (Rick Scaife)
- Joint Technical Districts (Amy West)
- University Representative (Nicole Hampton)
- Workforce Development (Jennifer Kaufman Fourness)

Good of the Order

Curt Bertelsen

Adjournment

Curt Bertelsen

Next ACTEAZ Board Meeting

February 8, 2019

1:00 P.M. – 3:00 PM

Prescott Resort and Conference Center 1500 East State Route 69,
Prescott, AZ 86301